

**COUNCIL OF GOVERNORS PUBLIC MEETING
FRIDAY 3 AUGUST 2018, 10.10 am
BOARDROOM, KCH**

AGENDA

HOUSEKEEPING				
1.	Chair's introductions	To note	10.10 (05")	<i>Stephen Smith Trust Chair</i>
2.	Apologies for Absence and Declarations of Interest	To note		<i>Stephen Smith Trust Chair</i>
3.	Minutes from the last Council of Governors' Public meeting held on 10 April 2018	To agree Appended		<i>Stephen Smith Trust Chair</i>
4.	Matters arising	To agree Appended		<i>Stephen Smith Trust Chair</i>
BUSINESS				
5.	Trust Chair report	To discuss CoG 11/18	10.15 (10")	<i>Stephen Smith Trust Chair</i>
6.	Board of Directors Finance and Performance Committee report	To discuss CoG 12/18	10.25 (20")	<i>Nigel Mansley NED member FPC</i>
7.	Board of Directors Quality Committee report	To discuss CoG 13/18	10.45 (20")	<i>Barry Wilding NED Chair</i>
8.	Board of Directors Strategic Workforce Committee report	To discuss CoG 14/18	11.05 (20")	<i>Jane Ollis, NED, member SWC</i>
9.	Board of Directors Integrated Audit and Governance Committee report	To discuss CoG 15/18	11.25 (20")	<i>Barry Wilding NED Chair</i>
BREAK (10")				
10.	Verbal report from the Trust CEO	To discuss	11.55 (15")	<i>Susan Acott CEO</i>
11.	Council of Governors Membership Engagement and Communication	To discuss	12.10 (15")	<i>Philip Bull MECC Chair</i>

	Committee report	CoG 16/18 To follow		
12.	Task and Finish Group – Constitution Review and Governor Role Document review	To agree CoG 17/18	12.25 (10")	<i>Alison Fox Trust Secretary</i>
13.	Annual Council and Council Committee Effectiveness Review	To agree CoG 18/18	12.35 (05")	<i>Alison Fox Trust Secretary</i>
14.	Update on Appointment of External Auditors	To agree CoG 19/18	12.40 (05")	<i>Alison Fox Trust Secretary</i>
CLOSE				
15.	ANY OTHER BUSINESS Please notify Committee Secretary of matters to be raised – deadline 48 hours before the meeting.		12.45 (05")	<i>Stephen Smith Trust Chair</i>
16.	QUESTIONS FROM THE PUBLIC		12.50 (05")	<i>Stephen Smith Trust Chair</i>
17.	DATE OF NEXT PUBLIC MEETING See below		12.55 (05")	<i>Stephen Smith Trust Chair</i>
18.	MEETING RULES REVIEW		Ends: 13.00	<i>Stephen Smith Trust Chair</i>

Future meeting dates

Date	Type	Time	Location
2018			
6 November	Closed Public	9.30 To follow	WHH Boardroom
10 September	Annual Members Meeting	17.30	Spitfire Ground, Canterbury
2019			
14 February	Closed Public meeting Joint with Non-Executives	9.30 To follow 14.00	Margate area Venue TBC

MEETING RULES

Procedural

- Turn mobiles off/to silent
- One conversation at a time – no side conversations
- Listen to others – let them finish before commenting
- Things said remain confidential

Behavioural

- State views and ask questions
- Share all relevant information
- Focus on interests, not positions
- Test assumptions and inferences
- Discuss un-discussable issues