

**COUNCIL OF GOVERNORS PUBLIC MEETING
24 MAY 2016**

Please find attached the agenda for the next Council of Governors Public Meeting to take place at **The Glo Centre, Gilgal Café, Unit 2, Westwood Business Park, Strasbourg Street, Margate, CT9 4JJ** (map attached)

Refreshments available from 9:00am

CLOSED SESSION: 09.15 – 09.45			
1.	Informal pre-Meeting of the Council of Governors with the Trust Chair	Discussion	All
PUBLIC MEETING: 10:00 - 12:30 (Timing of whole meeting duration)			
2.	Chairman's Introductions		Nikki Cole Chairman
3.	Apologies for Absence and Declarations of Interest	5 mins	
4.	Minutes from the last Public Meeting held on 18 January 2016 and matters arising		
TRUST PERFORMANCE AND ACCOUNTABILITY: 10.05 – 10.55 (section timing)			
5.	CEO and Performance Update	5 mins	Matthew Kershaw Chief Executive
6.	Non Executive Director Reports from Board Committees a. Board of Directors b. Integrated Audit and Governance Committee c. Finance and Investment Committee d. Remuneration Committee and Nomination Committee e. Quality Committee f. Strategic Workforce Committee g. Charitable Funds Committee	35 mins a. CoG 20/16 b. CoG 21/16 c. CoG 22/16 d. CoG 23/16 e. CoG 24/16 f. CoG 25/16 g. CoG 26/16	Board Committee Chairs: a. Nikki Cole, Chair b. Barry Wilding, Non Executive Director c. Satish Mathur, Non Executive Director d. Richard Earland, Non Executive Director e. Ron Hoile, Non Executive Director f. Colin Tomson, Non Executive Director g. Gill Gibb, Non Executive Director
7.	Communications and Engagement Strategy	5 mins CoG 27/16	Matthew Kershaw Chief Executive
8.	2015 Staff Survey Results	5 mins CoG 28/16 Presentation	Sandra Le Blanc Director of Human Resources

COUNCIL OF GOVERNOR GOVERNANCE: 10.55 – 12.00 (section timing)

9. Council of Governor Committees:		Committee Chairs
Audit and Governance Committee	15 mins CoG 29/16	Chris Warricker
<ul style="list-style-type: none"> • Report from Committee Chair (Attached) <ul style="list-style-type: none"> - To include proposal for revision of the Council of Governors' Committee Structure, including draft terms of reference 		
Nominations and Remuneration Committee	10 mins CoG 30/16	Philip Wells
<ul style="list-style-type: none"> • Report from Committee Chair (Attached) <ul style="list-style-type: none"> - To include item on NED and Trust Chair appraisal 		
Strategic Committee	5 mins CoG 31/16	John Sewell
<ul style="list-style-type: none"> • Report from Committee Chair (Attached) 		
Patient and Staff Experience Committee		Eunice Lyons-Backhouse
<ul style="list-style-type: none"> • Report from Committee Chair (Attached) 	5 mins CoG 32/16	
Communications and Membership Committee		Sarah Andrews
<ul style="list-style-type: none"> • Report from Committee Chair <ul style="list-style-type: none"> - To include Annual Members Meeting 	5 mins CoG 33/16	
10. Feedback from Governors who attend wider Trust Groups/Committees	5 mins Verbal	Alison Fox Trust Secretary
11. Annual members meeting	5 mins Verbal	Alison Fox Trust Secretary
12. Lead Governor: Role Description and Annual Review – Process and Timetable	10 mins CoG 34/16	Alison Fox Trust Secretary
13. Trust Strategic and Annual Objectives	5 mins CoG 35/16	Alison Fox Trust Secretary

BUSINESS PRESENTATIONS – 12.00 – 12.30 (section timing)

14. CQC Action Plan	10 mins CoG 36/16	David Hargroves CQC Improvement Programme Lead
15. Feedback from Governors who attended external/training events: <ul style="list-style-type: none"> • NHS Providers – Governor Focus Conference 	Information 5 mins CoG 37/16 CoG 19/16	2 min Jane Burnett/Robert Goddard
16. QUESTIONS FROM MEMBERS OF THE PUBLIC	15 Mins	

17. **ANY OTHER BUSINESS**

18. **DATES OF FUTURE MEETINGS:**

Thursday July 21 2016

10.00 – 15.00 The Guildhall Sandwich

Monday 5 September 2016

Annual Members Meeting – to be confirmed

Thursday November 24 2016

10.00 – 15.00 Best Western Abbots Barton Hotel,
Canterbury

MEMBERS OF THE PUBLIC WILL BE ASKED TO LEAVE THE MEETING