

**BOARD OF DIRECTORS MEETING  
THURSDAY 30 JANUARY 2014**

Please find attached the agenda for the next meeting of the Board of Directors. The meeting will take place in the **Board Room, Kent and Canterbury Hospital, Ethelbert Road, Canterbury CT1 3NG, commencing at 9:00am.**

**AGENDA**

- 1 Chairman's Welcome
- 2 Apologies for Absence
- 3 Declaration of Interests
- 4 Minutes of the previous meeting held on 18 December 2013
- 5 Matters arising from the Minutes

**PERFORMANCE MONITORING**

- |    |  |                     |   |
|----|--|---------------------|---|
| 6  | Clinical Quality and Patient Safety Report, to include:        | <b>BoD 01/14</b>    | Chief Nurse and Director of Quality and Operations                      |
| 7  | Patient Story  | <b>BoD 02/14</b>    | Chief Nurse and Director of Quality and Operations                      |
| 8  | Key National Performance Targets                               | <b>BoD 03/14</b>    | Chief Nurse and Director of Quality and Operations                      |
| 9  | MRSA Performance update  | <b>Presentation</b> | Director of Infection Prevention and Control                            |
| 10 | Corporate Performance Report                                   | <b>BoD 04/14</b>    | Director of Finance/ Chief Nurse and Director of Quality and Operations |
| 11 | Quarter 3 Return to Monitor                                    | <b>BoD 05/14</b>    | Director of Finance and Performance Management                          |
| 12 | Review of ongoing compliance against self certification        | <b>Verbal</b>       | All   |
| 13 | <b>QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THIS SECTION</b> |                     |   |

**ITEMS FOR DECISION**

- |    |  |                  |  |
|----|--|------------------|--|
| 14 | Francis Report Theme: We care Values and Tone of Voice                 | <b>BoD 06/14</b> | Chief Nurse and Director of Quality and Operations                   |
| 15 | Kent Pathology Business Case   | <b>BoD 07/14</b> | Divisional Director / Director of Finance and Performance Management |
| 16 | <b>QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE DECISION SECTION</b> |                  |  |

## STRATEGIC ITEMS

17	Draft 2014/15 Annual Plan and Planning Process	<b>BoD 08/14</b>	Director of Finance and Performance Management
18	Board Assurance Framework, to include progress against annual objectives	<b>BoD 09/14</b>	Trust Secretary
19	Clinical Strategy Update	<b>BoD 10/14</b>	Director of Strategic Development and Capital Planning
20	<b>QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE STRATEGIC SECTION</b>		

## ITEMS FOR INFORMATION

21	CQC Inspection Visit Project Plans	<b>BoD 11/14</b>	Chief Nurse and Director of Quality and Operations
22	Clinical Incidents Presentation	<b>Presentation</b>	Chief Nurse and Director of Quality and Operations
23	Medical Director's Report, to include: <ul style="list-style-type: none"> <li>RCS Action Plan &amp; Surgical Training Update</li> </ul>	<b>Verbal</b>	Medical Director
24	Corporate Risk Register – Full Register	<b>BoD 12/14</b>	Chief Nurse and Director of Quality and Operations
25	Board Committee Feedback:		Committee Chairs
	Finance and Investment Committee Chair's Report	<b>BoD 13/14 To Follow</b>	
26	Chief Executive's Report, to include: <ul style="list-style-type: none"> <li>Use of Trust seal</li> </ul>	<b>BoD 14/14</b>	Chief Executive
27	Feedback from Council of Governors	<b>Verbal</b>	Chairman
28	Any Other Business		
29	<b>QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE INFORMATION SECTION</b>		

The public will be excluded from the remainder of the meeting due to the confidential nature of the business to be discussed.

**Date of Next Public Meeting – 28 February 2014, QEQM Lecture Theatre**