

**BOARD OF DIRECTORS MEETING  
FRIDAY 7 AUGUST 2015**

Please find attached the agenda for the next meeting of the Board of Directors. The meeting will take place in the **Board Room, Kent and Canterbury Hospital, Ethelbert Road, Canterbury, CT1 3NG**, commencing at **14:00**.

**AGENDA**

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|----|---|-------------------|------------------|--|
| 1  | Chairman's Welcome                                      |                   |                  |  |
| 2  | Apologies for Absence                                   |                   |                  |  |
| 3  | Declaration of Interests                                |                   |                  |  |
| 4  | Patient Story   | <b>Discussion</b> | <b>BoD 79/15</b> | Chief Nurse and Director of Quality                    |
| 5  | Minutes of the previous meeting held on 26 June 2015    |                   |                  |  |
| 6  | Matters arising from the public minutes of 26 June 2015 |                   |                  |  |
| 7  | Chief Executive's Report                                | <b>Decision</b>   | <b>BoD 80/15</b> | Interim Chief Executive                                |
| 8  | Chair's Actions   | <b>Decision</b>   | <b>BoD 81/15</b> | Chair  |
| 9  | 2015 Improvement Plan, to include:                      |                   |                  |  |
|    | 9.1 CQC Re-inspection update                            | <b>Discussion</b> | <b>BoD 82/15</b> | Chair of Improvement Plan Delivery Board               |
|    | 9.2 NHS Choices Action Plan                             | <b>Discussion</b> | <b>BoD 83/15</b> |  |
|    | 9.3 Cultural Change Programme Update                    | <b>Discussion</b> | <b>BoD 84/15</b> | Director of Human Resources                            |
|    | 9.4 Deloitte Governance Review Update                   | <b>Decision</b>   | <b>BoD 85/15</b> | Interim Chief Executive                                |
| 10 | Clinical Quality and Patient Safety Report to include:  | <b>Discussion</b> | <b>BoD 86/15</b> | Chief Nurse and Director of Quality / Medical Director |
|    | • Appendix 1 - Nurse Staffing Data                      |                   |                  |  |
|    | • Appendix 2 - 'Heat Maps'                              |                   |                  |  |
| 11 | Ward Establishment Review                               | <b>Discussion</b> | <b>BoD 87/15</b> | Chief Nurse and Director of Quality                    |
| 12 | EKHUFT Performance:                                     |                   |                  |  |
|    | 12.1 Key National Performance Targets                   | <b>Discussion</b> | <b>BoD 88/15</b> | Chief Operating Officer                                |
|    | 12.2 Emergency Access Recovery Plan                     | <b>Discussion</b> | <b>BoD 89/15</b> | Chief Operating Officer                                |
|    | 12.3 Workforce Key Performance Indicators               | <b>Discussion</b> | <b>BoD 90/15</b> | Director of Human Resources                            |
|    | 12.4 Corporate Performance Report                       |                   |                  |  |

		<b>Discussion</b>	<b>BoD 91/15</b>	Director of Finance and Performance
13	Challenges and Costs of Maintaining Acute Rotas	<b>Discussion</b>	<b>BoD 92/15</b>	Director of Finance and Performance
14	Corporate Risk Register – Top 10	<b>Discussion</b>	<b>BoD 94/15</b>	Chief Nurse and Director of Quality
15	• Board Assurance Framework	<b>Discussion</b>	<b>Presentation</b>	Interim Chief Executive
16	Six Monthly Health and Safety and Estates Statutory Compliance Report	<b>Discussion</b>	<b>BoD 95/15</b>	Director of Strategic Development and Capital Planning
17	Delivering Our Future: Working out the next 5-10 years (Stakeholder Engagement Briefing)	<b>Discussion</b>	<b>BoD 96/15</b>	Director of Strategic Development and Capital Planning
18	Single Tender Waivers	<b>Decision</b>	<b>BoD 97/15</b>	Director of Finance and Performance
19	Board Committee Feedback:			Committee Chairs
	Finance and Investment Committee Chair's Report	<b>Discussion</b>	<b>BoD 98/15 To Follow</b>	
	Quality Committee	<b>Discussion</b>	<b>BoD 99/15 To Follow</b>	
	Remuneration Committee and Nominations Committee, to include:	<b>Decision</b>	<b>BoD 100/15</b>	
	• Terms of Reference for endorsement			
	Strategic Workforce Committee	<b>Discussion</b>	<b>BoD 101/15</b>	
	Integrated Audit and Governance Committee	<b>Discussion</b>	<b>BoD 102/15</b>	
20	Technologies to transform healthcare	<b>Discussion</b>	<b>Presentation</b>	Medical Director / Associate Medical Director / Director of IT
21	Feedback from Council of Governors, to include:	<b>To Note</b>	<b>Verbal</b>	Chairman and Non Executive Directors
	• Feedback from NEDs aligned to Governor Committees			

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|----|---|-----------------|-------------------|-----------------|
| 22 | Quarterly Review of Register of Interests for the Board of Directors      | <b>Decision</b> | <b>BoD 103/15</b> | Trust Secretary |
| 23 | Any Other Business  |                 |                   |                 |
| 24 | <b>QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE INFORMATION SECTION</b> |                 |                   |                 |

**RESOLUTION TO MOVE INTO PRIVATE SESSION**

That pursuant to the Trust's Constitution the Board is moving into closed session. All members' of the public, including press, are to be excluded due to the confidential nature of the business to be discussed concerning contracts, negotiations and staff.

**Date of next meeting in public:**

11 September 2015, 14:00, Board Room, Kent and Canterbury Hospital

**NB** – BoD number 93/15 not used