

**BOARD OF DIRECTORS MEETING  
FRIDAY 26 JUNE 2015**

Please find attached the agenda for the next meeting of the Board of Directors. The meeting will take place in **Lecture Theatre, Post Graduate Centre, Queen Elizabeth The Queen Mother Hospital, St Peters Road, Margate, CT9 4AN** commencing at **9:00am**.

**AGENDA**

- |    |  |                               |                  |   |
|----|--|-------------------------------|------------------|---|
| 1  | Chairman's Welcome   |                               |                  |   |
| 2  | Apologies for Absence  |                               |                  |   |
| 3  | Declaration of Interests   |                               |                  |   |
| 4  | Minutes of the previous meeting held on 21 May 2015  |                               |                  |   |
| 5  | Matters arising from the public minutes of 21 May 2015   |                               |                  |   |
| 6  | Chief Executive's Report   | <b>To Note</b>                | <b>BoD 70/15</b> | Interim Chief Executive                                       |
| 7  | Chair's Actions  | <b>To Note</b>                | <b>Verbal</b>    | Chair   |
| 8  | Patient Story  | <b>Discussion</b>             | <b>BoD 71/15</b> | Acting Chief Nurse and Director of Quality                    |
| 9  | CQC Action Plan Update, to include:<br>9.1 CQC Re-inspection update<br>9.2 NHS Choices Action Plan   | <b>Discussion<br/>To Note</b> | <b>BoD 72/15</b> | Chair of Improvement Plan Delivery Board                      |
| 10 | Clinical Quality and Patient Safety Report to include:<br>• Appendix 1 - Nurse Staffing Data<br>• Appendix 2 - 'Heat Maps'<br>• Appendix 3 – Complaints Performance Update | <b>To Note</b>                | <b>BoD 73/15</b> | Acting Chief Nurse and Director of Quality / Medical Director |
| 11 | Key National Performance Targets   | <b>To Note</b>                | <b>BoD 74/15</b> | Chief Operating Officer                                       |
| 12 | Cultural Change Project Update   | <b>To Note</b>                | <b>BoD 75/15</b> | Director of Human Resources                                   |
| 13 | Corporate Performance Report   | <b>To Note</b>                | <b>BoD 76/15</b> | Director of Finance and Performance                           |
| 14 | Corporate Risk Register<br>• Update on Top 10  | <b>Discussion</b>             | <b>BoD 77/15</b> | Acting Chief Nurse and Director of Quality                    |
| 15 | Review of ongoing compliance against self certification  | <b>To Note</b>                | <b>Verbal</b>    | Trust Secretary   |

PTO/

- 16 Board Committee Feedback:
- |   |                   |                                  |
|---|-------------------|----------------------------------|
| Finance and Investment Committee Chair's Report, to include: <ul style="list-style-type: none"> <li>Overseas Patients Policy</li> </ul>           | <b>Discussion</b> | <b>BoD 78.1/15<br/>To Follow</b> |
| Quality Committee   | <b>Discussion</b> | <b>BoD 78.2/15<br/>To Follow</b> |
| Remuneration Committee and Nominations Committee  | <b>Discussion</b> | <b>BoD 78.3/15</b>               |
| Strategic Workforce Committee, to include: <ul style="list-style-type: none"> <li>Race Equality Standard</li> <li>Terms of Reference</li> </ul>   | <b>Decision</b>   | <b>BoD 78.4/15<br/>To Follow</b> |
| Charitable Funds Committee, to include: <ul style="list-style-type: none"> <li>Annual Report 2014/15</li> <li>Letter of Representation</li> </ul> | <b>Decision</b>   | <b>BoD 78.5/15</b>               |
- 17 Feedback from Council of Governors, to include:
  - Feedback from NEDs aligned to Governor Committees**To Note**      **Verbal**
- 18 Any Other Business
- 19 **QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE INFORMATION SECTION**

Chairman and  
Non Executive Directors

### RESOLUTION TO MOVE INTO PRIVATE SESSION

That pursuant to the Trust's Constitution the Board is moving into closed session. All members' of the public, including press, are to be excluded due to the confidential nature of the business to be discussed concerning contracts, negotiations and staff.

### Date of next meeting in public:

7 August 2015, Board Room, Kent and Canterbury Hospital