

**BOARD OF DIRECTORS MEETING  
FRIDAY 27 MARCH 2015**

Please find attached the agenda for the next meeting of the Board of Directors. The meeting will take place in **Lecture Theatre, Post Graduate Centre, Queen Elizabeth The Queen Mother Hospital, St Peters Road, Margate, CT9 4AN** commencing at **9:00am**.

**AGENDA**

- 1 Chairman's Welcome
- 2 Apologies for Absence
- 3 Declaration of Interests
- 4 Minutes of the previous meeting held on 29 January 2015
- 5 Matters arising from the public minutes of 29 January 2015

**PERFORMANCE MONITORING**

- |    |   |                                   |  |
|----|---|-----------------------------------|--|
| 6  | CQC Action Plan Update  | <b>BoD 18/15</b>                  | David Hargroves<br>Clinical Lead                             |
| 7  | Cultural Change Project Update  | <b>BoD 19/15</b>                  | Director of Human<br>Resources                               |
| 8  | Clinical Quality and Patient Safety Report to include: <ul style="list-style-type: none"> <li>• Appendix 1 - Nurse Staffing Data</li> </ul> | <b>BoD 20/15</b>                  | Chief Nurse and Director of<br>Quality                       |
| 9  | Draft Quality and Implementation Strategy 2015-2018   | <b>BoD 21/15<br/>Presentation</b> | Chief Nurse and Director of<br>Quality                       |
| 10 | Patient Story   | <b>BoD 22/15</b>                  | Chief Nurse and Director of<br>Quality                       |
| 11 | Key National Performance Targets  | <b>BoD 23/15</b>                  | Chief Operating Officer                                      |
| 12 | Corporate Performance Report  | <b>BoD 24/15</b>                  | Interim Director of Finance<br>and Performance<br>Management |
| 13 | Review of ongoing compliance against self certification   | <b>Verbal</b>                     | Trust Secretary  |
| 14 | <b>QUESTIONS FROM THE PUBLIC ON PAPERS<br/>WITHIN THE PERFORMANCE SECTION</b>   |                                   |  |

## ITEMS FOR DECISION

- |    |  |                  |                             |
|----|--|------------------|-----------------------------|
| 15 | Strategic Workforce Committee Terms of Reference | <b>BoD 26/15</b> | Director of Human Resources |
|----|--|------------------|-----------------------------|

## QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE DECISION SECTION

## STRATEGIC ITEMS

- |    |  |                  |  |
|----|--|------------------|--|
| 16 | Delivering our Future Programme:<br>• Update on Clinical Strategy, | <b>BoD 28/15</b> | Director of Strategic Development & Capital Planning |
| 17 | National NHS Staff Survey Results                                  | <b>BoD 29/15</b> | Director of Human Resources                          |
| 18 | Corporate Risk Register – Top 10                                   | <b>BoD 30/15</b> | Chief Nurse and Director of Quality                  |

## QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE STRATEGIC SECTION

## ITEMS FOR INFORMATION

- |    |  |                            |                  |
|----|--|----------------------------|------------------|
| 19 | Board Committee Feedback:  |                            | Committee Chairs |
|    | Finance and Investment Committee Chair's Report                                      | <b>BoD 31/15 To Follow</b> |                  |
|    | Remuneration Committee Chair's Report<br>▪ Remuneration Committee Terms of Reference | <b>BoD 32/15</b>           |                  |
|    | Integrated Audit and Governance Committee Chair's Report                             | <b>BoD 33/15</b>           |                  |
|    | Charitable Funds Committee Chair's Report  | <b>BoD 34/15</b>           |                  |
| 20 | Chief Executive's Report, to include:  | <b>BoD 35/15</b>           | Chief Executive  |
| 21 | Feedback from Council of Governors   | <b>Verbal</b>              | Chairman         |
| 22 | Any Other Business   |                            | All              |

## QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE INFORMATION SECTION

The public will be excluded from the remainder of the meeting due to the confidential nature of the business to be discussed.

### Date of Next Public Meeting -

Friday 24 April 2015 in the Board Room, WHH

**No. BoD 25/15 not used**

**No. BoD 27/15 not used**