

**BOARD OF DIRECTORS MEETING
28 NOVEMBER 2014**

Please find attached the agenda for the next meeting of the Board of Directors. The meeting will take place in the **Lecture Theatre, Post Graduate Centre, Queen Elizabeth The Queen Mother Hospital, St Peters Road, Margate, CT9 4AN**, commencing at **9:00am**.

AGENDA

- 1 Chairman's Welcome
- 2 Apologies for Absence
- 3 Declaration of Interests
- 4 Minutes of the previous meeting held on 30 October 2014
- 5 Matters arising from the Minutes

PERFORMANCE MONITORING

- | | | | |
|----|---|---------------------------------|--|
| 6 | CQC Action Plan Update | BoD 131/14
To Follow | Chief Executive |
| 7 | Feedback from Monitor Meetings | Verbal | Chief Executive |
| 8 | Clinical Quality and Patient Safety Report, to include: <ul style="list-style-type: none"> • Nurse Staffing Data (Appendix 1) • Complaints, Concerns and Compliments (Trends) | BoD 132/14 | Chief Nurse and Director of Quality |
| 9 | Patient Story | BoD 133/14 | Chief Nurse and Director of Quality |
| 10 | Key National Performance Targets | BoD 134/14 | Interim Director of Operations |
| 11 | Corporate Performance Report | BoD 136/14 | Director of Finance and Performance Management |
| 12 | Review of ongoing compliance against self certification | Verbal | Trust Secretary |
| 13 | QUESTIONS FROM THE PUBLIC ON PAPERS
WITHIN THE PERFORMANCE SECTION | | |

STRATEGIC ITEMS

- | | | | |
|----|--|-------------------|--|
| 14 | Delivering our Future: <ul style="list-style-type: none"> • Update on Clinical Strategy Workstreams | BoD 137/14 | Director of Strategic Development & Capital Planning |
| 15 | Corporate Risk Register – Top 10 | BoD 138/14 | Chief Nurse and Director of Quality |
| 16 | QUESTIONS FROM THE PUBLIC ON PAPERS
WITHIN THE STRATEGIC SECTION | | |

ITEMS FOR INFORMATION

- | | | | |
|----|--|-----------------------------------|--|
| 17 | Patient Administration Review Programme – Update <ul style="list-style-type: none"> • Patient Admin Review (Booking & Reception Services) • 18 Week Pathway Reporting (Upgrade to current PAS System) • PAS Procurement (replacement of PAS System) | Presentation | Director of Strategic Development and Capital Planning |
| 18 | Medical Director's Report: Medical Revalidation | BoD 139/14 | Medical Director |
| 19 | Board Committee Feedback: | | Committee Chairs |
| | Finance and Investment Committee Chair's Report | BoD 140.1/14
To Follow | |
| | Charitable Funds Committee Chair's Report | BoD 140.2/14
To Follow | |
| 20 | Chief Executive's Report | BoD 141/14 | Chief Executive |
| 21 | Feedback from Council of Governors | Verbal | Chairman |
| 22 | Any Other Business | | |

23 QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE INFORMATION SECTION

The public will be excluded from the remainder of the meeting due to the confidential nature of the business to be discussed.

Date of Next Public Meeting

Thursday 29 January 2015, Board Room, Kent and Canterbury Hospital

NB – Number 135/14 not used