

BOARD OF DIRECTORS MEETING – THURSDAY 6 SEPTEMBER 2018

Please find attached the agenda for the next Board of Directors meeting. The meeting will take place in **Seminar Rooms 1 & 2, Buckland Hospital, Dover, Kent, CT17 0HD**, commencing at **09:45 to 12:45**.

This Board meeting is held in public and will be conducted in line with the Trust Values below:

People feel
cared for as
individuals

People feel
safe, reassured
and involved

People feel
teamwork, trust
and **respect** sit
at the heart of
everything we do

People feel
confident we
are **making a
difference**

AGENDA

1. OPENING MATTERS				
1.1	Chairman's welcome		09:45	Chair
1.2	Apologies for Absence			
1.3	Declaration of Interests			
1.4	Minutes of Previous Meeting held on 10 August 2018			
1.5	Matters Arising from the Minutes on 10 August 2018			
1.6	Chair's Report	Discussion	10:00 5 mins BoD 62/18	Chair
1.7	Chief Executive's Report	Discussion	10:05 5 mins BoD 63/18	Chief Executive
2. PATIENTS: Providing high quality care to patients with great outcomes for their health and lives – getting the basics right every time and building healthcare that is best in class				
2.1	Patient Experience Story	Discussion	10:10 30 mins BoD 64/18	Medical Director Chief Nurse and Director of Quality



2.2	Medical Director's Report	Discussion	10:40 10 mins BoD 65/18	Medical Director
2.3	Quality Committee - Chair Report	Approval	10:50 5 mins BoD 66/18	Chair Quality Committee – Barry Wilding

3. PEOPLE: Attracting the best people to our team, who are passionate, motivate and feel able to make a difference and investing in them.

3.1	Strategic Workforce Committee – Chair Report	Approval	10:55 15 mins BoD 67/18	Strategic Workforce Committee – Wendy Cookson
	<ul style="list-style-type: none"> Ward Establishment Review 			

TEA/COFFEE BREAK

11:10
10 mins

4. PROVISION: The provision of high quality care through the use of technology, research, education, innovation and intelligence.

4.1	Finance and Performance Committee – Chair Report	Approval	11:20 5 mins BoD 68/18	Finance and Performance Committee – Nigel Mansley
4.2	Corporate Reporting		11:25 40 mins	
	<ul style="list-style-type: none"> Integrated Performance Report 	Discussion	BoD 69/18	Chief Executive / Executive Team
	<ul style="list-style-type: none"> Full Corporate/Highest Mitigated Strategic Risks Report 	Discussion	BoD 70/18	Chief Nurse and Director of Quality / Executive Team
	<ul style="list-style-type: none"> Estates Statutory Compliance and Health and Safety Report 	Discussion	BoD 71/18	Director of Strategic Development and Capital Planning

5. PARTNERSHIP: Work more effectively with colleagues across the Trust and our external partners.

- | | | | | |
|-----|-------------------------------------|-------------------|--|-------------------------|
| 5.1 | Emergency Planning Annual Report | Discussion | 12:05
10 mins
BoD 72/18 | Chief Operating Officer |
| 5.2 | Winter Planning and Capacity Update | Discussion | 12:15
10 mins
BoD 73/18 | Chief Operating Officer |

6. CLOSING MATTERS

- | | | |
|-----|--|--------------------------------|
| 6.1 | Any other business | |
| 6.2 | QUESTIONS FROM THE PUBLIC | 12:30
15 mins |
| 6.3 | Date of Next Meeting
Thursday 4 October 2018 in the Board Room, Kent & Canterbury Hospital, Canterbury. | |

