

## BOARD OF DIRECTORS MEETING – FRIDAY 11 AUGUST 2017

Please find attached the agenda for the next Board of Directors meeting. The meeting will take place in the **Board Room, William Harvey Hospital, Kennington Road, Willesborough, Ashford, Kent, TN24 0LZ**, commencing at **9.30 am to 1.30 pm**.

### AGENDA

|    |  |                   |                                  |                                     |
|----|--|-------------------|----------------------------------|-------------------------------------|
| 1  | Chairman's welcome   |                   |                                  |                                     |
| 2  | Apologies for Absence  |                   |                                  |                                     |
| 3  | Declaration of Interests   |                   |                                  |                                     |
| 4  | Minutes of Previous Meeting held on 9 June 2017  |                   | <b>09:30</b>                     |                                     |
| 5  | Matters Arising from the Minutes on 9 June 2017  |                   |                                  |                                     |
| 6  | Patient Experience Story   | <b>Discussion</b> | <b>9:45-10:15<br/>BoD 56/17</b>  | Chief Nurse and Director of Quality |
| 7  | Chair's Actions  | <b>Decision</b>   | <b>10:15-10:30<br/>BoD 57/17</b> | Chair                               |
| 8  | Chief Executive's Report   | <b>Discussion</b> | <b>10:30-10:45<br/>BoD 58/17</b> | Chief Executive                     |
| 9  | Full Corporate/Highest Mitigated Strategic Risks Report  | <b>Discussion</b> | <b>10:45-11:00<br/>BoD 59/17</b> | Chief Nurse and Director of Quality |
| 10 | Board Committee Feedback:  |                   | <b>11:00-11:30</b>               | Board Committee Chairs              |
|    | 10.1 Finance and Performance Committee   | <b>Approval</b>   | <b>BoD 60/17<br/>To Follow</b>   |                                     |
|    | 10.2 Quality Committee   | <b>Discussion</b> | <b>BoD 61/17<br/>To Follow</b>   |                                     |
|    | 10.3 Integrated Audit and Governance Committee   | <b>Discussion</b> | <b>BoD 62/17</b>                 |                                     |
|    | <ul style="list-style-type: none"> <li>Board Assurance Framework and Annual Priorities 2017/18 Q1</li> </ul> |                   |                                  |                                     |
|    | 10.4 Strategic Workforce Committee   | <b>Discussion</b> | <b>BoD 63/17</b>                 |                                     |
|    | <ul style="list-style-type: none"> <li>Ward Establishment Review</li> </ul>                                  |                   |                                  |                                     |



- Workforce Race Equality Standard

10.5 Charitable Funds Committee      **Approval**      **BoD 64/17**

10.6 Remuneration Committee      **Discussion**      **BoD 65/17 To Follow**

10.7 Nominations Committee      **Discussion**      **BoD 66/17 To Follow**

- Update on Director of Finance and Performance Appointment Process

**BREAK**

**11:30**

|    |   |                   |                                  |   |
|----|---|-------------------|----------------------------------|---|
| 11 | Transformation Board  | <b>Discussion</b> | <b>11:40-11:55<br/>BoD 67/17</b> | Chief Executive   |
| 12 | Integrated Performance Report   | <b>Discussion</b> | <b>11:55-12:10<br/>BoD 68/17</b> | Director of Finance and Performance<br>Chief Operating Officer<br>Chief Nurse and Director of Quality<br>Medical Director<br>Director of HR |
| 13 | Business Continuity Planning Update   | <b>Decision</b>   | <b>12:10-12:40<br/>BoD 69/17</b> | Chief Operating Officer   |
| 14 | Medical Director's Report   | <b>Discussion</b> | <b>12:40-12:50<br/>BoD 70/17</b> | Medical Director  |
| 15 | Any other business  |                   |                                  |   |
| 16 | <b>QUESTIONS FROM THE PUBLIC</b>  |                   | <b>13:00</b>                     |   |
| 17 | Date of Next Meeting<br>Friday 8 September 2017 at 9.30 am. Lecture Theatre,<br>Queen Elizabeth the Queen Mother Hospital, Margate. |                   |                                  |   |

