

COUNCIL OF GOVERNORS COMMITTEE LEADS MEETING

DRAFT TERMS OF REFERENCE

Purpose

The establishment of these meetings is one of the provisions in the Trust's Guidance on the Statutory Duties of Governors, developed by the Roles Working Group and approved by the Council of Governors in November 2013.

The meetings are intended to enhance and improve the effectiveness of the Council of Governors and to support closer working relationships between the Council of Governors and Non Executive Directors (NEDs). These meetings are not an alternative to Council activity

Specifically the meetings will:

- review the effectiveness of NED engagement with Council Committees and Working Groups and report conclusions to the Council;
- review Committee and Working Group activity, identify common themes and key issues arising, and report conclusions to the Council;
- identify any emerging priorities for Council debate and engagement, and make recommendations to the Council for its future agenda; and
- monitor all elements of the working of Council of Governor meetings and make any recommendations to the full Council.

Membership

Trust Chairman
Chair of Nominations and Remuneration Committee
Chair of CoG Strategic Committee
Chair of CoG Patient and Staff Experience Committee
Chair of CoG Communication and Membership Committee
Lead Governor of CoG Audit Working Group

Quorum

The meeting will only be quorate when all members are present.

Structure and Frequency of Meetings

Meetings will be held no less than six-monthly, and will be supported administratively by the Corporate Secretariat.