

**EAST KENT HOSPITALS UNIVERSITY NHS FOUNDATION TRUST**

REPORT TO: **BOARD OF DIRECTORS – 30 JANUARY 2014**

SUBJECT: **CQC INSPECTION VISIT PROJECT PLANS**

REPORT FROM: **CHIEF NURSE, DIRECTOR OF QUALITY & OPERATIONS**

PURPOSE: **Information / Discussion**

**CONTEXT / REVIEW HISTORY / STAKEHOLDER ENGAGEMENT**

A CQC Inspection visit to the Trust will be taking place Mon 3<sup>rd</sup> – Wed 5<sup>th</sup> March 2014. A project plan is in place.

**SUMMARY:**

A project plan for the CQC Inspection Visit in March is in place to ensure:

- that the visit is well co-ordinated
- all required information and key contacts are available during the inspection
- processes and governance have been validated
- all stakeholders are communicated about the visit

This plan will continue to be updated. An initial Project Working Group is in place with the following members and will expand with Divisional representation joining it:-

- Helen Goodwin, Deputy Director of Risk, Governance & Patient Safety
- Helen O'Keefe, Associate Chief Nurse
- Avril McConnachie, Standards Compliance Manager
- Lesley Williams, Clinical Effectiveness Co-ordinator
- Pat Young, Clinical Audit Manager
- Sarah Scott, Quality Improvement & CQUINs Programme Manager

**IMPACT ON TRUST'S STRATEGIC OBJECTIVES:**

Strategic Objective 1.

**FINANCIAL IMPLICATIONS:**

Reputation of the Trust.

**LEGAL IMPLICATIONS / IMPACT ON THE PUBLIC SECTOR EQUALITY DUTY:**

Reputation of the Trust.

**PROFESSIONAL ADVICE TAKEN ON ANY NOVEL OR CONTENTIOUS ISSUES**

None

**BOARD ACTION REQUIRED:**

- (a) to note the report and provide comment

**CONSEQUENCES OF NOT TAKING ACTION:**

N/A