

**EAST KENT HOSPITALS UNIVERSITY NHS FOUNDATION TRUST**

REPORT TO: **COUNCIL OF GOVERNORS – 10 MARCH 2014**

SUBJECT: **REVIEW OF COMMITTEE MEMBERSHIP**

REPORT FROM: **TRUST SECRETARY**

PURPOSE: **Discussion**

**CONTEXT / REVIEW HISTORY**

The Council of Governors has established a number of sub Committees to take forward key pieces of work on behalf of the full Council, including some statutory functions. Committees are not decision-making forums. Recommendations are brought to the full Council for endorsement.

**SUMMARY:**

As at March 2014, the following Committees are in place:

Nominations and Remuneration Committee (*Statutory*)  
Patient and Staff Experience Committee  
Membership and Communications Committee  
Strategic Committee  
Audit Working Group  
Committee Chairs

Membership of the Committees is voluntary and Governors can join or leave a Committee at any time during their term of office. A copy of the current membership is attached for information.

Each Committee undertakes a review of its Terms of Reference on an annual basis. In addition, each Committee will be asked at their next scheduled meeting to undertake a review of the position of Committee Chair.

**COUNCIL OF GOVERNORS ACTION REQUIRED:**

- Governors are asked to review the current membership of each Committee and notify the Assistant Trust Secretary of any changes. Governors who wish to join or leave a Committee can do so at any time.
- Governors are asked to note the requirements to undertake a review of its Terms of Reference on an annual basis. This will be facilitated by the Corporate Secretariat.
- Governors are asked to note that each Committee will be asked, at their next scheduled meeting, to undertake a review of the position of Committee Chair.