

**EAST KENT HOSPITALS UNIVERSITY NHS FOUNDATION TRUST****REPORT TO: BOARD OF DIRECTORS MEETING****DATE: 27 MARCH 2015****REPORT FROM: CHARITABLE FUNDS COMMITTEE  
MEETING OF 23 FEBRUARY 2015****PURPOSE: Ratification of:-**

- **Part 36 settlement**
- **Administration and Governance Budget 2015/16**

**Chairman's Summary of Meeting****1. Major Appeal - Dementia**

- 1.1 Consideration of marketing information submitted for review and comment.
- 1.2 Dementia Appeal promotion at Gulbenkian Theatre at play identifying issues for both patients with Dementia and hospital staff dealing with those patients. It was noted that some staff attended the play at a subsidised rate from the Charity.
- 1.3 Sub Committee for Appeal was being formed and potential candidates would be approached for position of 'President'.
- 1.4 Committee recommended that site projects were identified to market the Dementia Appeal. This to be taken up by fundraiser once Sub Committee in place.

**2. Fundraising Update**

- 2.1 Events and fundraising opportunities were highlighted and discussed.

**3. Finance and Expenditure Report**

- 3.1 The Committee reviewed the income and expenditure and current financial position at end of January 2015.
- 3.2 Cash position was discussed with a view to maintaining the Reserves minimum as stated in the Charity Policy without reducing the grants to the Trust
- 3.3 Information on investment properties were debated and the Committee agreed to review options when additional information was available regarding costs of further investment to obtain a higher rent and improve longer term asset value against possible sale to increase cash holdings to keep reserves at the agreed minimum as an alternative to sale of further investments.

- 3.4 An update was provided on the status of legacies notified to the Charity including the agreement of Part 36 settlement in one case and sale of property to conclude estate on another. Notification of two further potential legacies were noted.
- 3.5 A review of administration and governance costs was taken and the Committee agreed to the budget as identified for recommendation to the Board.
- 3.6 Comparison of costs, income and grants to NHS bodies with similar sized NHS Charities was debated. It was recognised that it was difficult to make direct comparisons due to the way in which each NHS Charity was administered and also without background as to whether a new appeal had just been launched, which would incur additional expenditure and less income in the first months, against a second year which would identify more income against lower costs.

The Committee agreed that from the public viewpoint these issues would probably not be considered and external bodies would report on figures taken from public accounts without recourse to any additional considerations.

**BOARD OF DIRECTORS ACTIONS REQUIRED:**

- I. Note the report.
- II. Ratify the Part 36 settlement in the legacy of J Peters
- III. Ratify the administration budget of £93,069 for 2015/16