

EAST KENT HOSPITALS UNIVERSITY NHS FOUNDATION TRUST**REPORT TO: BOARD OF DIRECTORS – 22 MAY 2014****SUBJECT: ANNUAL MEMBERS' MEETING ARRANGEMENTS****REPORT FROM: TRUST SECRETARY****PURPOSE: Decision****CONTEXT / REVIEW HISTORY**

The Board of Directors have agreed to hold the Annual Members' Meeting at 7.00 pm on 2 October 2014 at the Kent Cricket Club, Canterbury. The Board of Directors should agree the form of the Annual Members' Meeting.

SUMMARY:

Each NHS Foundation Trust is required to hold an Annual Members' Meeting. At this meeting the Trust presents its Annual Report, audited Annual Accounts and any report made on those accounts by the Auditor.

IMPACT ON TRUST'S STRATEGIC OBJECTIVES:

None

FINANCIAL IMPLICATIONS:

Cost of venue and refreshments.

LEGAL IMPLICATIONS:

Requirement to present the Annual Report and Accounts to an Annual Members Meeting in line with paragraphs 27A and 28 of the Health and Social Care Act 2012.

PROFESSIONAL ADVICE TAKEN ON ANY NOVEL OR CONTENTIOUS ISSUES

N/A

BOARD ACTION REQUIRED:

(a) to consider the recommendations and either support, reject or modify

CONSEQUENCES OF NOT TAKING ACTION:

The Trust would not fulfil its statutory requirement.