

**EAST KENT HOSPITALS UNIVERSITY NHS FOUNDATION TRUST****REPORT TO: BOARD OF DIRECTORS****DATE: 7 AUGUST 2015****SUBJECT: CHAIR'S ACTION****REPORT FROM: CHAIRMAN****PURPOSE: Decision****BACKGROUND:**

The Trust must submit a quarterly return to Monitor that covers:

- Financial performance, including income and expenditure, statement of financial position and cash flow; and
- Performance against national access and outcome standards.

Monitor reviews the Trust's performance against the annual plan, any significant deterioration in performance will be discussed with the Trust.

**ACTION:**

The Quarter 1 submission was due by 31 July 2015. Due to the change to Board dates it was agreed that the submission would be circulated to all Board members to review with the Chair having delegated authority to approve the final return.

The return was agreed and subsequently uploaded by the due date of 31 July 2015.

This should be recorded in the minutes as an approval of the Quarter 1 Monitor Return.

**RECOMMENDATIONS:**

Note the Chair's action taken to approve the Monitor Quarter 1 return.

**NEXT STEPS:**

Add a minute to reflect the approval.

**ACTION REQUIRED:**

**(a) Approve the Chair's Actions;**

**CONSEQUENCES OF NOT TAKING ACTION:**

If the quarter 1 Monitor Return is not completed this would constitute a breach of duty.

