

BOARD OF DIRECTORS MEETING
THURSDAY 29 JANUARY 2015

Please find attached the agenda for the next meeting of the Board of Directors. The meeting will take place in **the Boardroom, Kent and Canterbury Hospital, Ethelbert Road, Canterbury, CT1 3NG** commencing at **9:00am**.

AGENDA

- 1 Chairman's Welcome
- 2 Apologies for Absence
- 3 Declaration of Interests
- 4 Minutes of the previous meeting held on 28 November 2014
- 5 Matters arising from the minutes

PERFORMANCE MONITORING

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| 6 | CQC Action Plan Update | BoD 01.1/15
To Follow | David Hargroves
Clinical Lead |
| 7 | Progress against CQC recommendations:
Improvement Director's observations to date | BoD 01.2/15
To Follow | Improvement Director |
| 8 | Clinical Quality and Patient Safety Report to include: <ul style="list-style-type: none"> • Appendix 1 - Nurse Staffing Data • Appendix 2 – Complaints, Concerns and Compliments | BoD 02/15 | Chief Nurse and Director of Quality |
| 9 | Ward Establishment Review (6 monthly report) | BoD 03/15
Presentation | Chief Nurse and Director of Quality |
| 10 | Patient Story | BoD 04/15 | Chief Nurse and Director of Quality |
| 11 | Key National Performance Targets | BoD 05/15 | Interim Director of Operations |
| 12 | Corporate Performance Report | BoD 06/15 | Director of Finance and Performance Management |
| 13 | Quarter 3 Return to Monitor | BoD 07/15
To Follow | Director of Finance and Performance Management

Interim Director of Operations |
| 14 | Review of ongoing compliance against self certification | Verbal | Trust Secretary |
| 15 | QUESTIONS FROM THE PUBLIC ON PAPERS
WITHIN THE PERFORMANCE SECTION | | |

ITEMS FOR DECISION

16	Directors Fit and Proper Persons Test	BoD 08/15	Director of HR
17	Estates Development Partnership/Public Partnership	BoD 09/15 Presentation	Director of Strategic Development and Capital Planning
18	Annual Equality Report	BoD 10/15	Director of HR
19	QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE DECISION SECTION		

STRATEGIC ITEMS

20	Delivering our Future Programme: • Update on Clinical Strategy	BoD 11/15	Director of Strategic Development & Capital Planning
21	Corporate Risk Register – Full	BoD 12/15	Chief Nurse and Director of Quality
22	QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE STRATEGIC SECTION		

ITEMS FOR INFORMATION

23	Medical Director's Report: • Alcohol - NCEPOD Self-Assessment for EKHUFT	BoD 13/15	Medical Director
24	Board Committee Feedback:		Committee Chairs
	Finance and Investment Committee Chair's Report	BoD 14/15 To Follow	
	Remuneration Committee Chair's Report	BoD 15/15	
	Integrated Audit and Governance Committee Chair's Report	BoD 16/15 To Follow	
	Quality Committee Chair's Report	Verbal	
25	Chief Executive's Report, to include: • Trust Seal Activity	BoD 17/15	Chief Executive
26	Feedback from Council of Governors	Verbal	Chairman
27	Any Other Business		All
28	QUESTIONS FROM THE PUBLIC ON PAPERS WITHIN THE INFORMATION SECTION		

The public will be excluded from the remainder of the meeting due to the confidential nature of the business to be discussed.

Date of Next Public Meeting -

Friday 27 March 2015 at 9 am in the Lecture Theatre, Post Graduate Centre,
Queen Elizabeth the Queen Mother Hospital, St Peters Road, Margate, CT9 4AN