Agenda

2017 July 18th 9 – 11 Conference Room

Chairs Welcome

1. Apologies for Absence
2. Minutes of last meeting
3. AGM
	1. Posts to be voted for.
	2. Posts in be filled
	3. Candidates
	4. Last date for candidate to be put forward
	5. Voting system
	6. Counting votes
	7. Speakers (**Chi**)
	8. Inviting Matthew Kershaw to address the meeting
	9. Inviting Sandra La Blanc to address the meeting
	10. Timeline the day
	11. Marketing
	12. Deadlines need 10 weeks to enable staff to take time off.

5 Post Card

6 Recruitment/Hub

* 1. Date
	2. Who will liaise with each site and secure the date
	3. Who will prepare information boards?
	4. Who will man them?