

INFOFLEX WEB V6

QUICK REFERENCE GUIDE – Adding patient to SFU pathway when decision made outside of MDM meeting

- 1) Log into Infoflex Web
- 2) In the search screen enter the patient's NHS number or search by name (use wildcards %* to increase search results)
- 3) Click on the row of the returned result for the correct patient in order to select that patient's record.
- 4) Click on the option **View Cancer Pathways**
- 5) Select the appropriate pathway
- 6) Select the **MDT Meetings** Tab
- 7) Select the latest MDM Meeting for the relevant tumour group
- 8) Click on the **Discussion/ Care Plan** tab
- 9) Scroll down to the Outcomes and Actions section and click on the **CNS OAFU** box

Outcomes and Actions

MDM Outcome

Decision affected by COVID?

Next OPA

Next OPA with

Stratified Pathway? (Breast)

Ineligible for OAFU?

Suitable for Prehabilitation?

Prehabilitation Referral Made?

Post MDM Actions

Responsible for Post MDM Action

Post Meeting Actions Status To be actioned

Document Sign Off

Document Interface to Send To

- 10) This will then load a panel with fields for completion:

CNS Keyworker: Enter keyworker code if known / start typing name or use dictionary icon.

Name of Hospital: Will auto-populate from the Keyworker dictionary entry

Date of Decision: Calendar Item. 'T' key can be pressed to enter Today's date.

Reason for Change: Dropdown selection – choose appropriate one.

Meeting Preparation Details Discussion / Care Plan Post-Meeting Actions

previous OAFU (Breast) next

Update OAFU? (Breast SFU)

CNS Keyworker MEDSGR - Sue Green

Name of Hospital MEDWAY MARITIME HOSPITAL

Date of Decision 12/02/2021

Reason for Change Pathway didn't exist before

Save changes

Please note: This is the same process for all SFU modules (Breast shown in screenshot for demo purposes)