

# INFOFLEX WEB V6

## QUICK REFERENCE GUIDE – MDM Preparation

<https://infoflex.ekhuft.nhs.uk/>

**Log in with your usual Infoflex credentials. The landing page – Patient Search is displayed as shown on the following page.**

?ifx=Xrg7/eEncbh3jOl6mr2ixQ==

llab

Cancer Information System

Profile

Tasks 1

Log out

Patient Search

Tracking

MDT

Clinical Guidelines

Datasets

Patient Search

Please enter search criteria below to find a patient

Search Criteria

NHS Number

098 765 4321

Person Family Name

Person Given Name

Person Birth Date

Record ID

1 subjects found

Search

Search Results

NHS Number	Person Family Name	Person Given Name	Person Birth Date	Record ID
098 765 4321	Testing	Testing	01/12/1957	

1

25 rows per page

Showing 1-1 from 1 rows

You can search for your patient using their NHS number or Full name with D.O.B. Simply click on the patient's name.

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After Selecting your patient, the following screen will appear. Here you need to select **'View Cancer Pathways'** to view your patient's current referrals.

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Patient Record

NHS Number	Person Family Name	Person Given Name	Person Birth Date	Record ID
098 765 4321	Testing	Testing	01/12/1957	

Patient Search

Contact Details

Please select from one of the available options.

Administration:

View Cancer Pathways

CNS Referral / Patient Contact

k/pt/pw?fx=mPisxDPqpJdYCWTSyUQDRZISLkX4kVDLKotp2AV55aWz+tcMggiq+/I3VKtyGOBzKtQDw7CHeJj4dLlao87RSHeyf108FMkdFg0HRrScSQ=

## Cancer Information System

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Select Pathway

NHS Number	Person Family Name	Person Given Name	Person Birth Date	Record ID
098 765 4321	Testing	Testing	01/12/1957	

< Patient Record

Please select the patient pathway that you wish to view.

Drag a column header and drop it here to group by that column

Referral Date	Pathway Identifier	Priority Type	Source of Referral	Active Specialty	Primary Diagnosis	Tumour Laterality
15/12/2009		Urgent (including screening)		Lower Gastrointestinal	C17.2 - Ileum	Unknown
10/01/2019	09876543210000316547	Two Week Wait or breast symptoms	Referral from a GP	Upper Gastrointestinal	C16.1 - Fundus of stomach	Unknown
10/09/2014	09876543210000317740	Routine	Other - not initiated by the consultant responsible for the consultant Out-Patient episode	Breast	C50.9 - Breast, unspecified	Left
01/11/2018	09876543210000645957	Routine	Referral from a GP	Breast		Bilateral
15/07/2019	09876543210000723164	Urgent (including screening)				
18/09/2019	09876543210000745245	Two Week Wait or breast symptoms	Consultant Initiated - following an emergency admission	Breast		
19/09/2019	09876543210000745430	Routine				

+ Add New Referral

On the referral screen you can add a new referral, select the referral you want to view or add an MDM to.

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## Cancer Information System

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Patient Pathway Overview

NHS Number	Person Family Name	Person Given Name	Person Birth Date	Record ID	Contact Details
098 765 4321	Testing	Testing	01/12/1957		Pathway Details

<< Patient Record < Pathways

Referral Details Diagnosis Details Patient History Investigations Treatments MDT Meetings

Meeting Name	Reason for Discussion	Detailed Treatment Plan	MDM Status	Meeting Date
01/01/2028 RWF Breast	Full Discussion; Post Operative Histology Review	Wide Local Excision & Sentinel Node Biopsy	Preparation	01/01/2028

+ Add To MDT Meeting

Click on the 'MDT Meetings' tab to the right of the screen to view any MDM's already scheduled for this patient. If you want to add the another MDM date click on 'Add to MDT Meeting'

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NHS Number	Person Family Name	Person Given Name	Person Birth Date	Record ID	Contact Details
098 765 4321	Testing	Testing	01/12/1957		Pathway Details

[Save changes](#)

**Data Entry — Cancer Care Plan/MDT (new)**

Meeting Preparation Details | Discussion / Care Plan | Post-Meeting Actions

**MDM Preparation Details**

MDT Meeting Name	01/01/2028 RWF Breast -	MDM Meeting Time	03:00
MDT Tumour Group	1 - Breast	Discussion Sequence	1
MDM or Care Plan?	MDM	Pre/Post Tx	Pre Treatment
Who added patient to list?			
Inpatient when Referred MDM	No	Clinical Trials	No

**Reason for discussion**

Histology Review

**Patient MDT History/Summary**

Right Breast Ultrasound Core Biopsy 19.09.19

**Relevant Investigations Summary**

**Preparation comments**

Hospital notes available for MDM

Oncology notes available for MDM

Location of notes

MDT Discussion Status: Preparation Private/self funded

**Complete required fields ensuring that discussion sequence and reason for discussion are filled as these determine the discussion sequence on the discussion list. Don't forget to indicate whether the meeting is 'MDM' or 'Care Plan'! Click Save changes.**

veCollab - ActiveC... X | +

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Patient Search

Please enter search criteria to find a patient

**Search Criteria**

NHS Number  
Person Family Name  
Person Given Name  
Person Birth Date  
Record ID  
Search

Patient Lists
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Meeting Admin
h Results

**To generate your discussion list, click 'MDT' using the tabs at the top of your page then 'Agendas'. Below is how the screen will open. You can see previous selected lists are available to select if needed**

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### Standard MDT Agenda Reports

Please select an agenda below to open the document in a new tab, or select from the dropdown to create a new one.

(Please select)
Create

Drag a column header and drop it here to group by that column

Report Name	Report Date	File Name
MDM Discussion List 2 Multi Site	23/09/2019 12:31:22	23092019 122943M35L18 -9999 9426740.DOC
MDM Discussion List 2 Multi Site	23/09/2019 11:58:38	23092019 115736M35L18 -9999 9426500.DOC
MDM Discussion List 1	23/09/2019 11:50:58	23092019 115018M35L2 -9999 9426419.DOC
MDM Discussion List 2 Multi Site	23/09/2019 10:59:08	23092019 105756M35L18 -9999 9425832.DOC
MDM Discussion List 1	23/09/2019 10:32:49	23092019 103218M35L2 -9999 9425563.DOC
MDM Discussion List 1	20/09/2019 16:20:08	20092019 161912M35L2 -9999 9423620.DOC
MDM Discussion List 4	20/09/2019 15:56:04	20092019 155511M35L29 -9999 9423498.DOC
MDM Discussion List 2 Multi Site	20/09/2019 15:28:54	20092019 152820M35L18 -9999 9423325.DOC
MDM Discussion List 2 Multi Site	20/09/2019 14:40:18	20092019 143927M35L18 -9999 9422957.DOC
MDM Discussion List 2 Multi Site	20/09/2019 14:31:17	20092019 143027M35L18 -9999 9422885.DOC

1 2 3 4 5 6 7 8 9 10 ...
10 rows per page
Showing 1-10 from 13388 rows

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### Standard MDT Agenda Reports

Please select an agenda below to open the document in a new tab, or select from the dropdown to create a new one.

MDM Discussion List 2 Multi Site
Create

(Please select)
MDM Discussion List 1
MDM Discussion List 2 Multi Site
MDM Discussion List 3 Pulling List
MDM Discussion List 4
MDM Joint Haem Patient List (Medway, Maidstone & Dartford)
MDM Patient List

Report Name	Report Date	File Name
MDM Discussion List 2 Multi Site	23/09/2019 13:49:28	23092019 134826M35L29 -9999 9427417.DOC
MDM Discussion List 3 Pulling List	23/09/2019 13:46:35	23092019 134538M35L18 -9999 9427382.DOC
MDM Discussion List 4	23/09/2019 13:16:31	23092019 131535M35L18 -9999 9427083.DOC
MDM Joint Haem Patient List (Medway, Maidstone & Dartford)	23/09/2019 12:31:22	23092019 122943M35L18 -9999 9426740.DOC
MDM Patient List	23/09/2019 11:58:38	23092019 115736M35L18 -9999 9426500.DOC
MDM Discussion List 2 Multi Site	23/09/2019 11:50:58	23092019 115018M35L2 -9999 9426419.DOC
MDM Discussion List 1	23/09/2019 10:59:08	23092019 105756M35L18 -9999 9425832.DOC
MDM Discussion List 2 Multi Site		
MDM Discussion List 1		
MDM Discussion List 4		

1 2 3 4 5 6 7
13391 rows

You can select the desired MDM template using the dropdown box and click 'create'

**Cancer Information System** Profile Tasks 0 Log out

Patient Search Tracking MDT Clinical Guidelines Datasets

MDT Agendas Patient Lists Agendas Meeting Admin

Below you can see the dictionary panel that will load after clicking 'Create'. You can click on the dictionary icon below to search for your MDM or alternatively start typing the MDM date into the box. This will bring up a quick list for you to select your MDM. The date will need to be in DD/MM/YYYY format. When the correct MDM is selected click 'OK'

MDM Discussion List 4 23/09/2019 13:46:35 23092019 134538M35L18 -9999 9427382.DOC

MDM Discussion List 2 Multi Site 23/09/2019 13:16:31 23092019 131535M35L18 -9999 9427083.DOC

MDM Discussion List 2 Multi Site 23/09/2019 12:31:22 23092019 122943M35L18 -9999 9426740.DOC

MDM Discussion List 2 Multi Site 23/09/2019 10:20:00 23092019 102000M35L18 -9999 9426500.DOC

MDM Discussion List 1 23/09/2019 10:20:00 23092019 102000M35L18 -9999 9426419.DOC

MDM Discussion List 2 Multi Site 23/09/2019 10:20:00 23092019 102000M35L18 -9999 9425832.DOC

MDM Discussion List 1 23/09/2019 10:20:00 23092019 102000M35L18 -9999 9425563.DOC

MDM Discussion List 1 23/09/2019 10:20:00 23092019 102000M35L18 -9999 9423620.DOC

MDM Discussion List 4 20/09/2019 15:56:04 20092019 155604M35L29 -9999 9423498.DOC

Showing 1-10 from 13391 rows

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Infoflex will show this message when you have correctly selected your MDM. Click ok.

i3jOl6mr2ixQ==

infoflex.ekhuft.nhs.uk says  
Your report has been queued for creation

OK

Profile Tasks

Patient Lists Agendas

ts

he document in a new tab, or select from the dropdown to create a new one.

veCollab - ActiveC: x | +  
x/wf/mdt/agendas/nb/standard

b

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## MDT Agendas

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### Standard MDT Agenda Reports

Please select an agenda below to open the document in a new tab, or select from the dropdown to create a new one.

(Please select) Create

Drag a column header and drop it here to group by that column

Report Name	Report Date	File Name
MDM Discussion List 4	23/09/2019 13:49:28	23092019 134826M35L29 -9999 9427417.DOC
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MDM Discussion List 2 Multi Site	23/09/2019 11:58:38	23092019 115736M35L18 -9999 9426500.DOC
MDM Discussion List 1	23/09/2019 11:50:58	23092019 115018M35L2 -9999 9426419.DOC
MDM Discussion List 2 Multi Site	23/09/2019 10:59:08	23092019 105756M35L18 -9999 9425832.DOC
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MDM Discussion List 4	20/09/2019 15:56:04	20092019 155511M35L29 -9999 9423498.DOC

1 2 3 4 5 6 7 8 9 10 10 rows per page Showing 1-10 from 13391 rows

After a couple of minutes the list will refresh automatically and the MDM list you have selected will be at the top of the list. When ready click on your list.

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UPPER GI MULTIDISCIPLINARY MEETING 25TH JANUARY 2006

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MULTIDISCIPLINARY MEETING 01/01/2028 RWF Breast Breast						
No	Hospital/ Consultant	Patient Details	MDM Prep	Reason for Discussion	MDM Discussion & Outcomes	Missing
<b>East Kent</b>						
2	Org First Seen: WILLIAM HARVEY HOSPITAL (ASHFORD) Managing Cons: Cons first seen: Current Hosp Site:	<b>INFOFLEXTEST</b> XXONE 2901/1992 / 35 01765440 999 999 9123		Pie Operative Discussion Post Operative Histology Review	Pathology- test	Histology Staging
1	Org First Seen: KENT & CANTERBURY HOSPITAL Managing Cons: H MENDES Cons first seen: H MENDES Current Hosp Site: KENT & CANTERBURY HOSPITAL	<b>TEST</b> EDATHL 1507/1941 / 86 7409/15AA 123 456 7890 62 Day Target: 03/03/2016 31 Day Target: 26/04/2016		Full Discussion	Radiology- 2 Tx Plan- Testing MDM minutes Outcome- dkfhdhskhd	Grading
4	Org First Seen: WILLIAM HARVEY HOSPITAL (ASHFORD) Managing Cons: Cons first seen: Current Hosp Site:	<b>TEST</b> EDATHL 1507/1941 / 86 7409/15AA 123 456 7890		Theatre discussion: Pre Operative Discussion		

MDM Discussion Sheet 2.rtf

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Your discussion list opens in a separate tab ready to be printed or downloaded (saved). You can save the list in order to send out to your teams as normal. You can see the download icon highlighted to the right in red.

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MEETING 24/09/2019 RVV09 Gynaecological Gynaecological

rep	Reason for Discussion	MDM Discussion & Outcomes	Missing
	Imaging / Radiology		Grading