

OPEN BOARD OF DIRECTORS (BoD) MEETING – THURSDAY 9 OCTOBER 2025

Please find attached the agenda for the next Board of Directors meeting. The meeting will take place by **Webinar videoconference** – commencing at **12.45 pm to 4.50 pm**

AGENDA

25/

OPENING/STANDING ITEMS

No.	Item	Time	Purpose	Type	Presenter
062	Welcome and Apologies for Absence	12.45 (10 mins)	To Note	Verbal	Chair
063	Confirmation of Quoracy		To Note	Verbal	Chair
064	Declaration of Interests		To Note	Enclosure	Chair
065	Minutes of Previous Meeting held on 31 July 2025		Approval	Enclosure	Chair
066	Board of Directors Decisions outside the Board		Approval	Enclosure	Chair
067	Matters Arising from the Minutes on 31 July 2025		Approval	Enclosure	Chair

Patients

No.	Item	Time	Purpose	Type	Presenter
068	Patient Story	12.55 (30 mins)	Discussion	Verbal	Deputy Chief Nurse (CN)

REGULATORY AND GOVERNANCE

No.	Item	Time	Purpose	Type	Presenter
069	Chair's Report	1.25 (5 mins)	Information	Enclosure	Chair
070	Chief Executive's (CE's) Report	1.30 (10 mins)	Discussion	Enclosure	Chief Executive (CE)



No.	Item	Time	Purpose	Type	Presenter
071	Integrated Performance Report (IPR)	1.40 (15 mins)	Discussion	Enclosure	CE/ Executive Directors
071.1	Month 5 Finance Report		Information	Enclosure	Chief Finance Officer (CFO)
072	Integrated Improvement Plan (IIP) Performance Reporting	1.55 (10 mins)	Discussion	Enclosure	Chief Strategy & Partnerships Officer (CSPO)
073	Kent and Medway Pathology Network (KMPN) Joint Venture Contract	2.05 (10 mins)	Approval	Enclosure	CSPO
074	Provider Capability Self-Assessment	2.15 (10 mins)	Information	Enclosure	CE/ CSPO
075	Significant Risk Register Report	2.25 (10 mins)	Assurance	Enclosure	Deputy CN

TEA/COFFEE BREAK 2:35 - 2:45 (10 MINS)

**Quality and Safety
Patients**

No.	Item	Time	Purpose	Type	Presenter
076	Maternity and Neonatal Assurance Board (MNAB) Chair's Report <ul style="list-style-type: none"> Clinical Negligence Scheme for Trusts (CNST) Compliance Avoiding Term Admissions into Neonatal Units (ATAIN) Medical Workforce (Anaesthetic Workforce) Saving Babies Lives (SBL) Claims, complaints and incidents Perinatal Quality Surveillance Tool (PQST) Maternity and Neonatal Improvement Programme (MNIP) NHS England Insight Visit 	2.45 (10 mins)	Assurance	Enclosure	Deputy CN/ Director of Midwifery (DoM)

No.	Item	Time	Purpose	Type	Presenter
077	Nurse Staffing Establishment Review for In-Patient Wards, Acute Medical Units (AMUs) and Emergency Departments (EDs)	2.55 (10 mins)	Approval	Enclosure	Deputy CN
078	Safeguarding Annual Report 2024/25	3.05 (10 mins)	Approval	Enclosure	Deputy CN
079	Patient Safety Incident Investigations (PSIIs)	3.15 (10 mins)	Information	Enclosure	Deputy CN
080	Chief Medical Officer's (CMO's) Report: Medical Appraisal and Revalidation	3.25 (10 mins)	Approval	Enclosure	Chief Medical Officer (CMO)

**Patients
Partnerships
Sustainability**

No.	Item	Time	Purpose	Type	Presenter
081	Winter Planning and Board Assurance Statement (BAS) 2025/26	3.35 (10 mins)	Assurance	Enclosure	Chief Operating Officer (COO)

**Quality and Safety
Patients
People
Partnerships
Sustainability**

No.	Item	Time	Purpose	Type	Presenter
082	Board Committee – Chair Assurance Reports:	3.45			Board Committee Chairs
082.1	Nominations and Remuneration Committee (NRC) – Chair Assurance Report	3.45 (5 mins)	Assurance	Enclosure	Chair NRC – Dr Annette Doherty
082.2	Quality and Safety Committee (Q&SC) – Chair Assurance Report	3.50 (10 mins)	Assurance	Enclosure	Chair Q&SC – Dr Andrew Catto
No.	Item	Time	Purpose	Type	Presenter

082.3	Finance and Performance Committee (FPC) – Chair Assurance Report <ul style="list-style-type: none"> Reconfiguration of Stroke Services Full Business Case (FBC) 	4.00 (10 mins)	Approval	Enclosure	Chair FPC - Richard Oirschot
082.4	People and Culture Committee (P&CC) – Chair Assurance Report <ul style="list-style-type: none"> Equality, Diversity and Inclusion (EDI) (EDI is now a standing item on this committee/board meeting as part of NHSE Equality Delivery System and so EDI can be considered in all meetings and key decisions. Please discuss and consider how this meeting/decision may impact EDI and record this e.g. have an adverse or positive impact on staff or patients with protected characteristics e.g. race, age, disability etc.) 	4.10 (10 mins)	Assurance	Enclosure	Chair P&CC – Claudia Sykes /
082.5	Integrated Audit and Governance Committee (IAGC) – Chair Assurance Report	4.20 (10 mins)	Assurance	Enclosure	Chair IAGC – Dr Olu Olasode

CLOSING MATTERS

No.	Item	Time	Purpose	Type	Presenter
083	Any other business	4.30 (5 mins)	Discussion	Verbal	All
084	Questions from the public – questions to be submitted in advance of meeting by 12.00 noon the day before meeting is held	4.35 (15 mins)	Discussion	Verbal	All

Date of Next Meeting: Thursday 4 December 2025

