

OPEN BOARD OF DIRECTORS (BoD) MEETING – THURSDAY 4 DECEMBER 2025

Please find attached the agenda for the next Board of Directors meeting. The meeting will take Place by **Webinar videoconference** – commencing at **12.30 pm to 4.05 pm**

AGENDA

25/

OPENING/STANDING ITEMS

No.	Item	Time	Purpose	Type	Presenter
085	Welcome and Apologies for Absence	12.30 (10 mins)	To Note	Verbal	Chair
086	Confirmation of Quoracy		To Note	Verbal	Chair
087	Declaration of Interests		To Note	Enclosure	Chair
088	Minutes of Previous Meeting held on 9 October 2025		Approval	Enclosure	Chair
089	Board of Directors Decisions outside the Board <ul style="list-style-type: none"> Workforce Race Equality Standard (WRES) and Workforce Disability Equality Standard (WDES) Report 2024/25 and 2025/26 Action Plans Provider Capability Self-Assessment 		To Note	Enclosure	Chair
090	Matters Arising from the Minutes on 9 October 2025		Approval	Enclosure	Chair

People

No.	Item	Time	Purpose	Type	Presenter
091	Staff Story	12.40 (30 mins)	Discussion	Enclosure	Chief People Officer (CPO)

REGULATORY AND GOVERNANCE

No.	Item	Time	Purpose	Type	Presenter
092	Chair's Report	1.10 (5 mins)	Information	Enclosure	Chair
093	Chief Executive's (CE's) Report	1.15 (5 mins)	Information	Verbal	Chief Executive (CE)

No.	Item	Time	Purpose	Type	Presenter
094	Performance and Finance Reporting	1.20 (15 mins)			
094.1	Integrated Performance Report (IPR)		Discussion	Enclosure	Chief Executive/ Executive Directors
094.2	Integrated Improvement Plan (IIP) Performance Reporting		Discussion	Enclosure	Chief Strategy & Partnerships Officer (CSPO)
094.3	Month 7 Finance Report		Information	Enclosure	Chief Finance Officer (CFO)
094.4	Business Planning 2026/27 Progress Update	1.35 (10 mins)	Information	Verbal	CSPO
095	Significant Risk Register Report	1.45 (10 mins)	Assurance	Enclosure	Chief Nursing & Midwifery Officer (CNMO)
096	Board Assurance Framework (BAF)	1.55 (10 mins)	Information	Enclosure	Director of Corporate Governance (DCG)

TEA/COFFEE BREAK 2:05 - 2:15 (10 MINS)

**Quality and Safety
Patients**

No.	Item	Time	Purpose	Type	Presenter
097	Maternity and Neonatal Assurance Board (MNAB) Chair's Report <ul style="list-style-type: none"> Clinical Negligence Scheme for Trusts (CNST) Compliance <ul style="list-style-type: none"> Avoiding Term Admissions into Neonatal Units (ATAIN) Perinatal Quality Oversight Model (PQOM) Maternity and Neonatal Improvement Programme (MNIP) 	2.15 (10 mins)	Assurance	Enclosure	CNMO/ Deputy Director of Midwifery (DoM)

No.	Item	Time	Purpose	Type	Presenter
098	Care Quality Commission (CQC) Update Report	2.25 (10 mins)	Assurance	Enclosure	CNMO

People

No.	Item	Time	Purpose	Type	Presenter
099	Freedom to Speak Up (FTSU) – Six Month Report	2.35 (10 mins)	Discussion	Enclosure	Chief People Officer (CPO)/ FTSU Guardians (FTSUGs)

Quality and Safety Patients Partnerships Sustainability

No.	Item	Time	Purpose	Type	Presenter
100	Winter Planning and Urgent & Emergency Care (UEC) Update 2025/26	2.45 (10 mins)	Information	Enclosure	Chief Operating Officer (COO)
101	Annual Emergency, Preparedness, Resilience and Response (EPRR) Report and National Assurance Outcome	2.55 (10 mins)	Information	Enclosure	COO
102	Safety, Fire and Statutory Compliance Update	3.05 (10 mins)	Assurance	Enclosure	CSPO

Quality and Safety Patients People Partnerships Sustainability

No.	Item	Time	Purpose	Type	Presenter
103	Board Committee – Chair Assurance Reports:	3.15			Board Committee Chairs
103.1	Quality and Safety Committee (Q&SC) – Chair Assurance Report	3.15 (5 mins)	Assurance	Enclosure	Chair Q&SC – Dr Andrew Catto

No.	Item	Time	Purpose	Type	Presenter
103.2	Finance and Performance Committee (FPC) – Chair Assurance Report <ul style="list-style-type: none"> NHS England Green Plan 2025/26 to 2027/28 Business Cases <ul style="list-style-type: none"> Solar Canopies Kent & Canterbury Hospital (K&C) Business Case Robotic Assisted Surgery Strategy Business Case 	3.20 (5 mins)	Approval Approval Approval Approval	Enclosure Enclosure Enclosure Enclosure	Chair FPC - Richard Oirschot
103.3	People and Culture Committee (P&CC) – Chair Assurance Report <ul style="list-style-type: none"> Equality, Diversity and Inclusion (EDI) (EDI is now a standing item on this committee/board meeting as part of NHSE Equality Delivery System and so EDI can be considered in all meetings and key decisions. Please discuss and consider how this meeting/decision may impact EDI and record this e.g. have an adverse or positive impact on staff or patients with protected characteristics e.g. race, age, disability etc.) 	3.25 (5 mins)	Assurance	Enclosure	Chair P&CC – Claudia Sykes
103.4	Charitable Funds Committee (CFC) – Chair Assurance Report	3.30 (5 mins)	Assurance	Enclosure	Chair CFC – Claudia Sykes
103.5	Integrated Audit and Governance Committee (IAGC) – Chair Assurance Report <ul style="list-style-type: none"> East Kent Hospitals Charity (EKHC) Annual Report and Accounts for 2024/25 <ul style="list-style-type: none"> EKHC Auditor Findings Report EKHC Management Representation Letter 	3.35 (5 mins)	Approval	Enclosure	Chair IAGC – Dr Olu Olasode/ Claudia Sykes on behalf of Chair IAGC
103.6	Kent and Medway Pathology Network (KMPN) Assurance Report	3.40 (5 mins)	Information	Enclosure	CSPO

CLOSING MATTERS

No.	Item	Time	Purpose	Type	Presenter
104	Any other business	3.45 (5 mins)	Discussion	Verbal	All
105	Questions from the public – questions to be submitted in advance of meeting by 12.00 noon the day before meeting is held	3.50 (15 mins)	Discussion	Verbal	All

Date of Next Meeting: Thursday 5 February 2026

