

Once you have clicked "Test Request" then "Online Test Request" in EMIS and selected "Kent and Medway Diagnostics" you will land on the Requesting screen for your patient within ICE

Select the **Department**.

Requesting: Name: MARGOT DUMNEY, Date of birth: 14 Jun 2000, Address: BUCKLAND HOSPITAL, COOMBE VALLEY ROAD, DOVER, KENT, CT17 0HD, ICE Number: ICE00519704, National Health Service Number: 222222222, Gender: Female, Home phone: , Mobile phone: .

Select tests: EKHFT Radiology, EKHFT Pathology (highlighted).

General information: User: Jane Rackham (Jane.GP), Contact No (max 255 chars): 123, Requesting clinician: James Cole, Location: CANTERBURY MEDICAL PRACTICE.

A selection of test categories will display.

Select the appropriate tile.

Select tests: Common Tests, Test Groups, Blood Sci A-C, Blood Sci D-F, Blood Sci G-I, Blood Sci J-L, Blood Sci M-O, Blood Sci P-T, Blood Sci U-Z, Microbiology.

General information: User: Jane Rackham (Jane.GP), Contact No (max 255 chars): 123, Requesting clinician: James Cole, Location: CANTERBURY MEDICAL PRACTICE, Category: NHS.

Within each selection, you may see test groups (orange border), single tests (black border) and/or information tiles (purple border). Click onto the group/test you need.

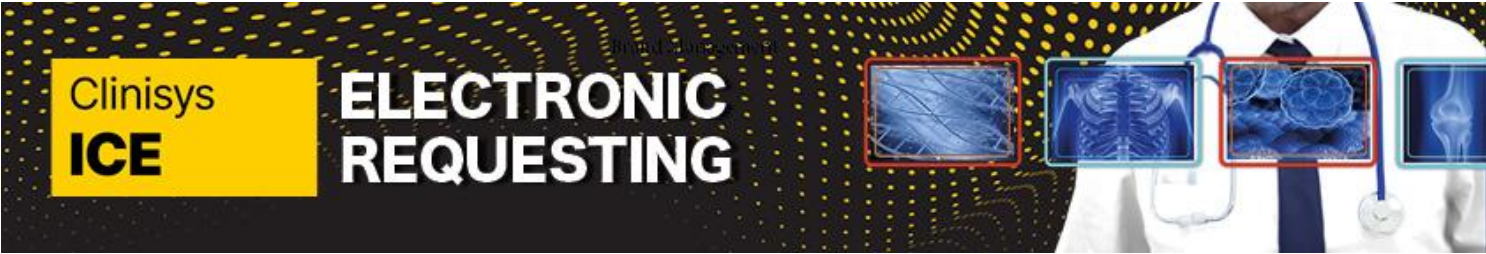
TEST COLLECTIONS: E-Faeces and Parasitology, E-Needlestick, exposure donor screen, E-Needlestick, exposure recipient screen, E-Occupational, Immunity, E-Swabs.

TESTS: E_Antistreptolysin O, E_Hepatitis B surface antigen, E_Hepatitis B viral load (EDTA needed), E_Hepatitis C Antibody, E_Hepatitis C PCR (quant)(EDTA Sample), E_Hepatitis E, E_Herpes virus PCR, E_HIV Test, E_Leptospira serology, E_Other Serology (specify test reqd), E_Parvo Contact in pregnancy, E_Post Hepatitis B Vaccine Screen, E_Primary Hepatitis Screen, E_Rash in Pregnancy screen, E_Routine Sputum Exam, E_Rubella contact screen, E_Rubella IgG.

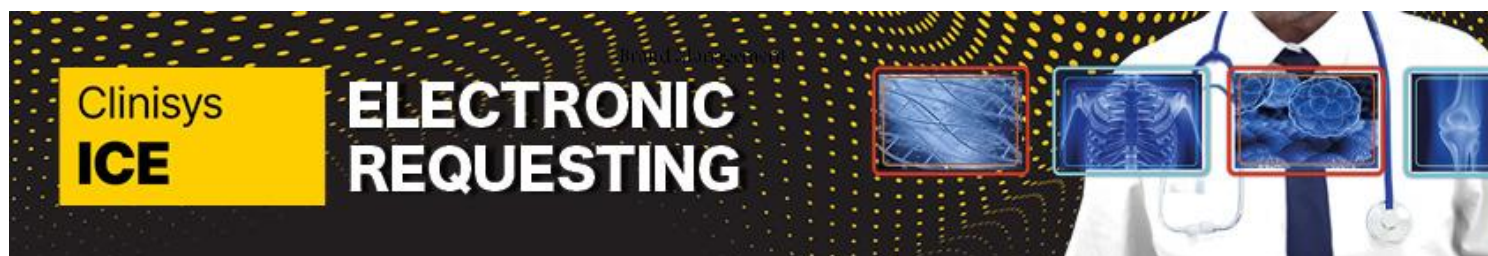
Once all available selections have been made, the final selection will be highlighted in yellow.

Select tests: E_ACE (Serum), E_B12/folate (CHEM), E_Chloride, E_APP, E_Bence Jones protein (DHM), E_Cholesterol + HDL profile, E_Alt, E_Bicarbonate, E_Cktopurin, E_ANCA, E_Blood film, E_Clotting screen, E_AST, E_Blood lead, E_Coeliac profile, E_Albumin, E_Blood porphyrins, E_Complement C3 and C4, E_Aldosterone Renin Ratio, E_BONE PROFILE, E_Conjugated Bilirubin, E_Alt Plus isoenzymes (DHM), E_C1 esterase inhibitor (DHM), E_Copper, E_Alkaline Phosphatase, E_CA 125 Tumour Marker, E_Cortisol, E_Alpha 1 antitrypsin (DHM), E_CA 19-9 Tumour Marker, E_Creatine Kinase, E_Amylase, E_Caeruloplasmin (CHEM), E_Creatinine, E_Antithrombin 3, E_Calcium (Albumin adjusted), E_CRP, E_Aspirin/Ibuprofen IgG, E_Calcium composition, E_Auto immune serology (ANA), E_Carbamazepine/Topiramate, E_Avian Specific IgG (DHM), E_CEA.

General information: User: Jane Rackham (Jane.GP), Contact No (max 255 chars): 123, Requesting clinician: James Cole, Location: CANTERBURY MEDICAL PRACTICE, Category: NHS.



<p>The User information is displayed to the right, These fields are auto filled by the system and should not need to be changed unless you are requesting on behalf of another clinician. TO do this, click the x next to their name, and start typing the surname of another GP at the practice, their name should appear.</p>	<div><div>✓ General information</div><div><div>User</div><div>Jane Rackham (Jane.GP)</div></div><div><div>Contact No (max 255 chars)</div><div>123</div></div><div><div>Requesting clinician</div><div><div>Requesting clinician</div><div>James Cole x</div></div></div><div><div>Location</div><div>CANTERBURY MEDICAL PRACTICE</div></div><div><div>Category</div><div>NHS</div></div></div>
<p>The next set of fields relates to the order information.</p> <p>Use the dropdown arrows to check and change any pre-filled information if necessary, and type in the boxes.</p> <p>Complete all amber fields; once all fields are complete (with a green tick), you can complete the order.</p>	<div><div>* Order information</div><div><div>* APEX BHI</div><div><div>Priority</div><div>Routine Priority</div></div><div><div>Collection / fulfillment option</div><div><div><input type="radio"/> Collect Now</div><div><input type="radio"/> Collect Later</div></div></div><div><div>* CORCA - E_Calcium (Albumin adjusted)</div><div><div>[A] Has the patient Fasted?</div><div>No</div></div><div><div>[A] Please provide clinical details (max 169 chars)</div><div>Please provide clinical details</div></div><div><div>[A] Please select (coded) clinical detail/s.</div><div><div><input checked="" type="checkbox"/> Not Provided</div><div><input type="checkbox"/> Antibiotic associated diarrhoea</div><div><input type="checkbox"/> Ashford Borough Council Household</div><div><input type="checkbox"/> Ashford Borough Council Staff</div></div></div><div><div>* EC - E_Electrolytes, Creatinine and EG</div><div><div>[A] Has the patient Fasted?</div></div></div></div></div></div>



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Once all fields are complete, the **large circle** at the bottom of the screen turns green. Click it to submit the request.

A pop-up will then appear with the **request form**. You may print it, save it as a PDF, or cancel if the form is not needed.

✓ Order information

☐ Ashford Borough Council Staff

✓ TFT - E_Thyroid Function FT4 & TSH ✕

[A] Has the patient Fasted?

No ✓

[A] Please provide clinical details (max 169 chars)

Monitoring known hypothyroidism. ✓

[A] Please select (coded) clinical detail/s.

✓ Not Provided ✓

☐ Antibiotic associated diarrhoea

☐ Ashford Borough Council Household

☐ Ashford Borough Council Staff

[A] Is the patient on thyroid medication?

Yes ✓

[A] Please provide details of thyroid medication. (max 1000 chars)

Levothyroxine ✓

✓

Selecting the wrong Modality whilst in requesting state

If you select the wrong test whilst in the requesting state, you can change it without returning home. There are two options available, as described below.

Note, if you choose option 2, please bear in mind that when you change test, the Order Information keeps the original requested details. You will need to navigate back to the "Order Information" section to the far right of the screen (see below for details).

Option 1:
Click **Deselect all**.

Note: this is only available when a test group has been selected.

Requesting Name: Margot DUMMY Medical Record Number: E7749756 Gender: Male
Date of birth: 4 Jun 1969 National identifier:
Address: East Kent Hospitals NHS Trust, Kent, Ethelbert Road, CANTERBURY, Kent, ct1 3ng Home phone:
Mobile phone:

Scan Barcode Inbox DH

✓ Select tests

✕ EKHUFT Pathology > Test Groups > E-Dementia Screen

Search

SELECT ALL **DESELECT ALL**

☐ E_B12/Folate

☒ E_Calcium (Albumin adjusted)

☒ E_Electrolytes, Creatinine and Urea

☒ E_ESR

☐ E_Full Blood Count

☒ E_HbA1c Diagnostic (IFCC)

☒ E_Lipid profile (Chol/HDL+Trigs)

☒ E_Liver function tests (profile)

☒ E_Thyroid Function FT4 & TSH

Request history

✓ General Information

User: Dr Hills (drhills)

Contact No (max 255 chars): 0123456789 ✓

Requesting clinician: Dr Jothis K GEEVARGHESE ✕

Location: NORTHDOWN SURGERY

Category: NHS ✓

✓ Attachments

✓ Order information

✓ APEX BHI

Priority: Routine Priority ✓

Collection / fulfillment option: ☐ Collect Now ☒ Collect Later ✓

✓ CORCA - E_Calcium (Albumin adjusted) ✕

[A] Has the patient Fasted? No ✓

[A] Please provide clinical details (max 169 chars): Monitoring known hypothyroidism. ✓

[A] Please select (coded) clinical detail/s.

✓ Not Provided ✓

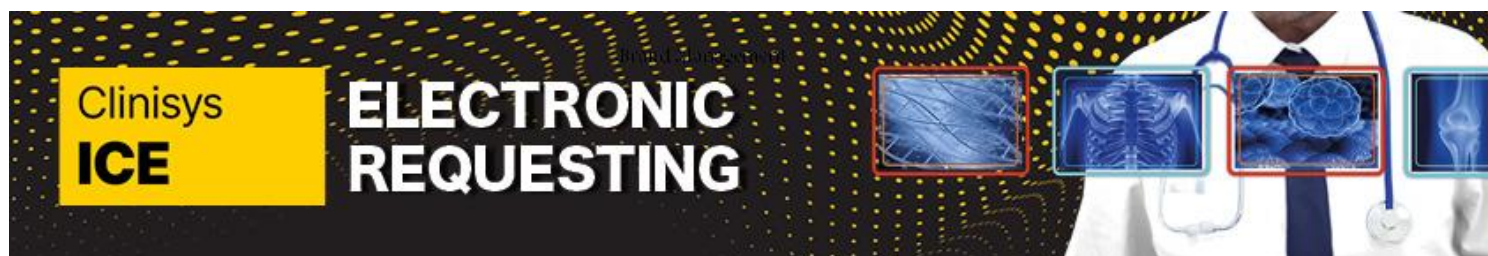
☐ Antibiotic associated diarrhoea

☐ Ashford Borough Council Household

☐ Ashford Borough Council Staff

✓ EC - E_Electrolytes, Creatinine and EG ✕

[A] Has the patient Fasted? No ✓



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The order information will clear, and you are able to now select the test required.

You will need to enter the order information again once you have selected a new test.

Option 2: Click EKHUFT Pathology.

You will return to the list of all pathology first level options.

Select the required test.
The newly selected test will be highlighted in yellow.

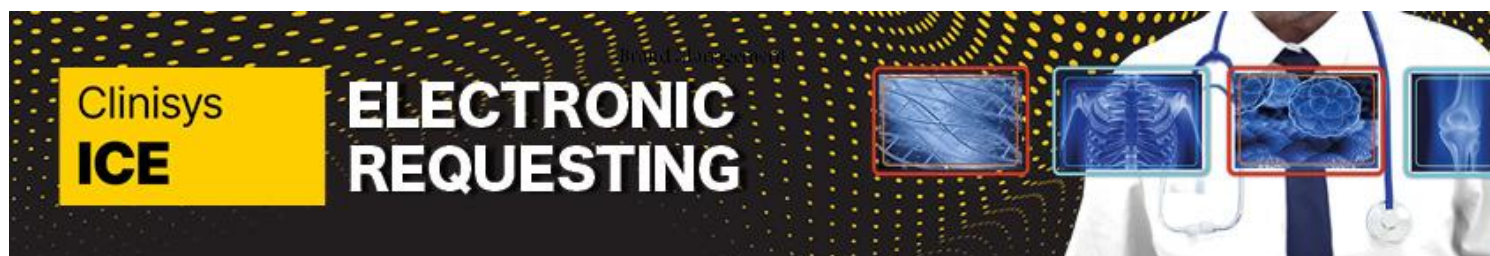
Warning! Under 'Order Information' the previous option is still displayed. Click the **X** next to the name of that test to remove questions relating to it.

The screenshots show the ICE system interface with the following sections:

- Select tests:** A list of tests under 'EKHUFT Pathology > Test Groups > E-Dementia Screen'. Tests include E_B12/Folate, E_Calcium (Albumin adjusted), E_Electrolytes, Creatinine and eGFR, E_ESR, E_Full Blood Count, E_HbA1c Diagnostic (IFCC), E_Lipid profile (Chol/HDL+Trigs), E_Liver function tests (profile), and E_Thyroid Function FT4 & TSH.
- General information:** Fields for User (Dr. Hills (drhills)), Contact No (0123456789), Requesting clinician (Dr Jothis K GEEVARGHESE), Location (NORTHDOWN SURGERY), and Category (NHS).
- Order information:** Fields for Priority (Routine Priority), Collection / fulfillment option (Collect Now), and various clinical details like 'Has the patient Fasted?' and 'Please provide clinical details (max 169 chars)'.

The second screenshot shows the 'EKHUFT Pathology' link highlighted in the 'Select tests' section, and the 'Order information' section showing the 'APEX BHI' test selected.

The third screenshot shows the 'TEST COLLECTIONS' section with 'E-Faeces and Parasitology' selected, and the 'Order information' section showing the 'CORCA - E_Calcium (Albumin adjusted)' test selected.



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The correct test is now displayed, and a further relevant question is now required.

Once you have answered the questions you can complete the request as usual.

The screenshot displays the Clinisys ICE interface for requesting a test. The 'Select tests' section on the left shows a list of test collections and individual tests. The 'General Information' section on the right contains fields for user, contact number, requesting clinician, location, and category. The 'Order Information' section on the far right includes options for print order, priority, collection/fulfillment, and clinical details.

Select tests

EKHUFT Pathology > Microbiology

TEST COLLECTIONS

- E-Faeces and Parasitology
- E-Needlestick, exposure donor screen
- E-Needlestick, exposure recipient screen
- E-Occupational, Immunity
- E-Swabs

TESTS

- E_Antistreptolysin O
- E_Arthralgia screen
- E_Bacterial Microscopy & Culture.
- E_Cardiac screen
- E_Chlamydia screening.
- E_Fungal Microscopy & Culture.

General Information

User: Dr. Hills (drhills)

Contact No (max 255 chars): 0123456789

Requesting clinician: Dr Jothis K GEEVARGHESE

Location: NORTHDOWN SURGERY

Category: NHS

Order Information

APEX Microbiology

Print order: ☒

Priority: Routine Priority

Collection / fulfillment option: ☐ Collect Now ☐ Collect Later

HCVAB - E_Hepatitis C Antibody

Has the patient Fasted? No

Please provide clinical details (max 169 chars)

Please select (coded) clinical detail/s.

Not Provided

Antibiotic associated diarrhoea

Ashford Borough Council Household

Ashford Borough Council Staff