



Chair, 2gether Support Solutions

Dear Candidate,

Welcome from the Chair of East Kent Hospitals University NHS Foundation Trust.

On behalf of the Trust and 2gether, thank you for taking the time to consider this important role.

2gether is a wholly-owned subsidiary of East Kent Hospitals University NHS Foundation Trust (EKHUFT), providing facilities, property, procurement and professional services to the Trust.

EKHUFT is overseeing the appointment of 2gether's next Chair.

2gether manages more than 100 buildings and has achieved several national awards in waste management, capital projects and cleanliness.

2gether has more than 1,400 staff members and as a disability confident employer, is proud of its inclusive hiring practices and its commitment to fostering a workplace where everyone can thrive.

2gether forms part of the EKHUFT Group and shares East Kent Hospitals' drive to improve the standard of care we offer our patients and communities. We have a strong focus on the work required to put the Trust on a more sustainable footing while improving our estates and their management.

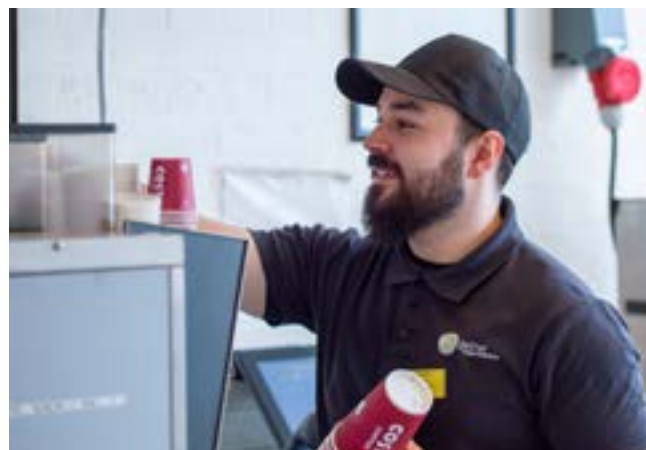
EKHUFT is seeking to appoint an individual who possesses the necessary skills and experience to help propel 2gether's vision as a key part of the EKHUFT Group, as well as a commitment to uphold our values.

We collectively are committed to cultivating a culture of excellence that thrives on the skill and innovation of our staff. To effectively achieve this, we need a Board that reflects the diversity of the communities we serve, and I warmly encourage applications from individuals from under-represented groups.

I invite you to explore the information available on our website and to discuss the role with colleagues identified in the advert.

If you are dedicated to positioning 2gether as a leading provider of facilities and estates management, improving health and wellbeing, for our patients, communities and our staff, then I look forward to receiving your application. Thank you once again for your interest.

Stewart Baird,
Acting Chair, EKHUFT



About 2gether

Our vision is simple: we'll always deliver brilliant support solutions and facilities management for our customers.

2gether Support Solutions was formed in April 2018 as a new, wholly owned subsidiary company of the large NHS Foundation Trust, East Kent Hospitals University NHS Foundation Trust.

The Trust established the company to reflect its strategic aim to secure strong vibrant core facilities and support services for the long term, having signed a 25 year contract with 2gether. Recognising that these services would be best delivered in a new service model, a private independent trading company was formed, to build on the existing service model whilst developing opportunities for greater service provision in the future.

The Trust has formed the company with social values at its core, ensuring that patients, staff and the local community benefit from the way we operate. Whilst 2gether remains 100% publicly owned with the Trust being its only shareholder, we deliver commercial services to third parties and will build on this in coming years.

Our services include: catering and retail, cleaning, portering, procurement, logistics and estates and property management.

Our mission statements

A safe workplace: At 2gether we'll provide the highest levels of safety - always, everywhere.

Employee excellence: We want engaged, skilled and diverse employees, focused on all our customers.

Service excellence: We'll provide the highest quality customer service that can be trusted, is resilient and sustainable.



Brilliant solutions: At 2gether, we'll deliver innovation and value for money using our expertise.

Our values

- Appreciative
- Caring
- Polite
- Collaborative
- Honest
- Curious
- Productive

Candidate information

Role description

- Further the role of 2gether as a service provider within the EKHUFT Group.
- Provide leadership of the Board, ensuring programmes are in place to promote continuous development and undertake regular evaluation of the Board's effectiveness.
- Build an effective Board by developing and embedding new non-executive directors.
- Shape the culture of 2gether, its values and behaviours, ensuring they are demonstrated by the Board in all its actions.
- Develop the strategic direction of 2gether and set challenging objectives to underpin continuous improvement in performance.
- Ensure an effective contribution from all Board members and formally appraise Non-Executives yearly and Managing Director performance twice each year.
- Ensure the Board effectively meets shareholder expectations; monitors the performance of 2gether and has a clear understanding of the risks and challenges (both internal and external) facing the organisation.
- Ensure that strategies and actions approved by the Board of Directors are implemented effectively by the Managing Director and the senior leadership team.
- Oversee the performance of the Managing Director.
- Ensure the Board is fully engaged with employees throughout the organisation, understands and is responsive to expressed concerns and actively encourages employee engagement in 2gether's business and strategic plans.
- Participate fully in the work of the Board, ensuring the corporate responsibility of the board of Directors.

- Develop a constructive, open and challenging relationship with the Managing Director through regular communications and meetings.
- Hold the Managing Director (and through them the senior leadership team) to account for the effective management and delivery of 2gether's strategic vision, objectives, performance and governance processes.
- Develop an effective relationship with EKHUFT's Chairman, Chief Executive and Executive Director responsible for 2gether to ensure EKHUFT requirements are understood and delivered. Work with EKHUFT and subsidiary company chairs to the benefit of the Group on shared matters of concern and to ensure alignment in vision and compliance.
- Attend sub committees of the Board and other ad- hoc meetings of the main Board as required.
- Act as an ambassador for 2gether through active participation in external meetings and other events to promote 2gether and build support.
- Ensure a high level of visibility throughout the organisation and personally engage with staff across the organisation.

- Attend sufficient meetings with shareholders to obtain a balanced understanding of their concerns and issues.
- Ensure that 2gether complies with all relevant legislation and regulations.

- Ensure the highest standards of probity, integrity and governance and that 2gether's internal governance arrangements conform to best practice and statutory requirements.

- Previously a Board Level Director of a c£200m business with ideally a healthcare or facilities management background.
- Experience of working with shareholders / parent company to ensure alignment in vision and compliance
- Ability to interpret financial information to optimise profitability and financial sustainability
- Proven leadership skills in a commercial setting.
- Strong commercial acumen and associated skills to develop 2gether's commercial offer
- Appreciation of and understanding of social enterprise and the social impact of business
- Understanding of public sector activities and environment
- Strategic thinker with the ability to think and plan ahead, to develop a clear vision and enthuse others to develop 2gether's offer and capitalise on new opportunities
- Credible with internal and external

- stakeholders and able to work with stakeholders at all levels to promote 2gether and build support.
- Proven mentoring skills
- Strong governance skills and experience to ensure compliance with articles and demonstrate probity
- Experience of successfully managing and growing a business
- Able to uphold the standards of conduct set out in The Nolan Principles of Public Life
- Educated to at least degree level (or equivalent)
- Sufficient time availability to commit up to 4 days per month to 2gether Support Solutions
- Able to attend hospital sites regularly for Board meetings and informal visits. Board meetings will be held monthly at one of the main hospital sites in east Kent. In addition, Audit committee and Nominations and Remuneration Committees take place throughout the year.

Eligibility criteria

To be eligible for appointment as non-executive director you must not be disqualified by virtue of the criteria set out below:

- A person who has been adjudged bankrupt or whose estate has been sequestered and (in either case) has not been discharged.
- A person who has made a composition or arrangement with, or granted a trust deed for, his creditors and has not been discharged in respect of it.
- A person who within the preceding five years has been convicted in the British Island of any offence if a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) was imposed.

In addition for appointment to the Board of 2gether Support Solutions, EKHUFT require that you meet the fit and proper person test requirements as set out in the Health and Social Care Act 2008 and outlined below:

- The individual is of good character. Good character is measured by whether the person has been convicted in the UK of any offence or been convicted elsewhere of any offence which if committed in

any part of the UK would constitute an offence and whether a person has been erased or removed or struck off a register maintained by a regulator of a health and social work professional body.

- The individual has the qualifications, competence, skills and experience which are necessary for the relevant office or position or the work for which they are employed.
- The individual is able by reason of their health, after reasonable adjustments are made, to properly perform tasks which are intrinsic to the office or position for which they are appointed or to the work for which they are employed.
- The individual has not been responsible for, been privy to, contributed to or facilitated any serious misconduct or mismanagement in the course of carrying out regulated activity or providing a service elsewhere, which if provided in England, would be a regulated activity.
- None of the grounds of unfitness specified in Part 1 of Schedule 4 of the act apply to the individual (e.g. bankruptcy, sequestration and insolvency appearing on barred lists and being prohibited from holding directorships under other laws).

Terms of appointment

Non-Executive Chair of 2gether Support Solutions

Salary: £20,000 per annum for an initial 3-year term, 4-6 days per month

The time commitment needed to fulfil this is between 4-6 days each month. It is the responsibility of each candidate to

ensure that they can make sufficient time available to discharge their responsibilities efficiently, and prior to taking the appointment the successful candidate should inform the Trust of any other time commitments.

Meeting dates available on request.

How to submit your application

East Kent Hospitals University NHS Foundation Trust is carrying out this recruitment exercise.

The closing date for applications is 21 April, midnight.

Applications should consist of:

A full CV. A covering letter (ideally two pages) outlining how you meet the essential experience criteria of the person specification and your motivations in joining 2gether.

Details of where you live and your knowledge of the local community.

Please include details of two referees in either your CV or covering letter, though please note that we will not approach your referees without your prior consent and only should you be shortlisted.

Please also include details of how you will meet the time commitment required. You must also complete and send a copy of the fit and proper persons declaration which can be accessed on the [Gov.uk website](https://www.gov.uk).

We are actively committed to building a diverse, gender-balanced, and representative workforce that values and celebrates diversity, including at the board level. We encourage applicants from all backgrounds to apply, ensuring our Board reflects the diverse communities we serve and promoting diversity of thought.

Should you wish to discuss the role in strict confidence, please contact the Trust HR Team on **07974612737**, t.mart@nhs.net in the first instance and we will direct you to the relevant person.

Diversity and monitoring

2gether Support Solutions is committed to being an organisation within which diversity is valued and appreciated, regardless of race, age, disability, gender, sexual orientation, faith or religion and socio-economic status.

We are committed to equality of opportunity for all and welcome applications from all sections of the communities that we serve. All appointments are based on merit and the principles of independent assessment, openness and transparency of process.

The information on the monitoring sheet is not used in the selection process. It will be removed on receipt and is not seen by those assessing your application.

However, this information may be useful to us when looking at diversity strategy and the basic information about the successful appointee may need to be made public in a variety of publications such as the organisation's annual report and press releases.

For more information

For more information about 2gether Support Solutions, please visit our website at: www.2gethersupportsolutions.org

For more information about East Kent Hospitals, please visit: www.ekhuft.nhs.uk